

## MARSHLAND ST JAMES PARISH COUNCIL

### Minutes of the Ordinary Parish Council Meeting held on 8<sup>th</sup> February 2016

**Present**

Councillors: Askew (Chair), Boyce, Chapman, Coleman, Gathercole, Hook, Norman.

12 members of the public

Clerk – S Thorpe

**1. Apologies for Absence**

Cllr Long and Cllr Peckitt

**2. Confirm Minutes of Meetings Held on 11<sup>th</sup> & 25<sup>th</sup> January 2016**

Having been circulated before the meeting the minutes were accepted as a true and accurate record by all present at the meetings.

**3. Declarations of Interest**

None

**4. Public Speaking**

*Resolved that meeting be adjourned for public speaking,*

*Prop: Cllr Chapman 2<sup>nd</sup>: Cllr Coleman*

*Agreed.*

*Meeting re-started.*

**5. Matters Arising**

All matters arising to be addressed under other items on the agenda.

**6. Correspondence**

An email had been received from the BC advising that a decision had been made to remove the second homes discount which meant that the PC's taxbase had increased from 352.7 to 352.8. The BC had amended the PC's Precept figure to £19309 (an increase of £6) in order to maintain the 0% increase that was agreed.

Circulated prior to meeting: BC – PC Planning training update, new property addresses of 84 and 84A Smeeth Road; Police – weekly crime stats, business crime update, notes from SNAP meeting on 2<sup>nd</sup> December, agenda/notice for SNAP meeting on 3<sup>rd</sup> February; NALC – Newsletters, training update, petition to give PCs right to appeal planning decisions; Norfolk Community Foundation – grant news; CAN – newsletter; Norfolk Playing Field Association – Newsletter.

Circulated after the meeting: Clerks & Councils Direct; product info from Glasdon and Wicksteed.

**7. Community Building Project update from MDCSC**

Cllr Chapman advised that there had been discussions between MDCSC and the Big Lottery Fund. A target had been set for MDCSC to raise funds of £15000 before the end of March 2016; when the panel will meet to discuss the application. Local businesses had already made donations and they will be starting a campaign with posters and flyers to advise that if 400 residents gave £10 each this would be enough to reach the target and would show public support for the project. Any donations of over £50 will be returned if the project does not go ahead. As soon as any further information is known it will be passed on but this is likely to be the end of April 2016. Other grants are also being applied for over the next few weeks.

**8. Playing Field Management Partnership (PFMP)**

Wicksteed had fitted the new bearing to the roundabout and the new swing seat. The engineer that carried out the work advised that a grub screw was not needed and that many of the items mentioned on the Inspection were just normal wear and tear and did not need attention at the moment. He believed that the play equipment was in good condition.

**9. Trod and outstanding Highways issues**

The arranged meeting with Karl Rands (Western Area Manager with Highways) and Andy Wallace (Highways Engineer) had taken place on 12<sup>th</sup> January. A response had been received since the meeting advising of the following action: trod – general maintenance to be added to the rangers list to visit every time they are in the parish along with weed killing contractor to be advised to spray the trod at the same time as the other footways in the parish; the extension to the trod to Trinity Road to be

Chairman..... Date.....

completed on the same side of the road before the end of March 2016. VAS sign – not working reported to Westcotec and is now fixed. Walton Road junction with Goose’s Lane water hydrant damage – reported to Anglian Water. Hungate Bridge – reflectors to be completed by end of the month and linings in the spring/summer. Walton Road reflectors – new reflectors were installed to warn of the new ditch which was excavated last year as this was agreed at the time of the original complaint but they will not be replaced if damaged or removed and they will not replace the reflector posts on the other side of the road. Bonnetts Lane – work programmed and will be completed as soon as resources permit. Footpath outside 173-175 Smeeth Road – has now been repaired. Walton Road gritting – unlikely that it will be added to the priority routes for gritting but they will request that it is included within their priority 3 routes for future winters which will ensure it is treated in periods of prolonged severe weather. It was agreed that the Clerk would clarify the exact position that the trod would be extended to. It was felt that this had been a useful and productive meeting.

**10. Street light at the Playing Field site**

The light at the playing field is an additional light and not part of the 45 street lights that have been replaced by Westcotec. It was agreed to obtain a quotation from Westcotec for replacing this light and to then consider the matter at the next PC meeting.

**11. Highway Matters**

Pot holes – junction of School Road with Moyses Bank.

Cllr Gathercole advised that 14 sewerage covers had been replaced on Smeeth Road as part of a pilot scheme, they would be monitored over the coming months and then consideration would be given by Anglian Water to replacing the rest.

**12. Finance**

a. *Accept accounts to 31<sup>st</sup> January 2016.*

*Prop: Cllr Askew      2<sup>nd</sup>: Cllr Gathercole      Agreed.*

b. The Clerk read out a list of payments due:

Public Works Loan Board – first instalment of loan repayment	£533.74
Westcotec Ltd – replacement street lighting	£14054.88
Zurich Municipal – annual insurance premium	£1082.23
BCKLWN – cost of May 2015 PC elections	£976.32
Upwell Parish Council – contribution to filling grit bin	£3.60

Standing Order to Westcotec to be cancelled as payments for maintenance to be made twice a year in future by cheque due to the reduced cost of maintenance.

*Agree to sign cheques, cancellation of standing order and approve payments.*

*Prop: Cllr Norman      2<sup>nd</sup>: Cllr Boyce      Agreed.*

**13. Planning Matters**

The Chairman provided information on the situation regarding the BCs lack of a five year supply of land for residential development.

a. Applications received since last meeting:

i. **16/00125/O Outline application for 4 new dwellings at land adjacent 73 Smeeth Road.** The application was discussed and it was agreed to SUPPORT the application.

ii. **16/00127/O Outline application for 1 dwelling at land opposite 342 Smeeth Road.** The application was discussed and it was agreed to SUPPORT the application.

iii. **16/00112/F Proposed extensions and alterations at Morning Meadows, Black Drove.** The application was discussed and it was agreed to OBJECT to the application due to a lack of information on the proposed extension and the lack of response from the BC regarding the previous request for an investigation into the current occupancy in relation to the agricultural restriction on the property.

iv. An additional application had been received in the last few days and it was agreed to arrange an Extra-ordinary meeting for Tuesday 16<sup>th</sup> February at 7pm to discuss this.

b. Planning decisions from the BC:

i. **12/00650/NMA Non-material amendment to planning permission 12/00650/F installation of 6 small wind turbines at Bodgers Farm, Black Drove.** This application had been permitted.

ii. **15/01775/O. Outline application for two number 4 bedroom dwellings at land**

Chairman..... Date.....

- iii. **north of 19 Smeeth Road.** This application had been permitted.  
**15/01806/F. Proposed extension, internal alterations, replacement roof and first floor added at Tiptoe, 85 Smeeth Road.** This application had been permitted.
- iv. **15/01916/F Proposed conversion of roof space and internal alterations at 246 Smeeth Road.** This application had been permitted.

**14. Public Speaking**

*Resolved that meeting be adjourned for public speaking.*

*Prop: Cllr Gathercole*

*2<sup>nd</sup>: Cllr Chapman*

*Agreed.*

*Meeting re-started.*

**15. Councillors Concerns and Agenda Items for the Next Meeting**

Items to remain on agenda as already agreed along with “to consider sending an email regarding the Dades Lane planning application” for the agenda on 16<sup>th</sup> February.

**16. Date of Next Parish Council Meeting**

16<sup>th</sup> February at 7pm for an Extra-ordinary meeting and then 14<sup>th</sup> March 2016 at 7.15pm, for a Playing Field Management Partnership meeting followed by Ordinary Parish Council meeting at 7.30pm; all meetings at St James Methodist Church. Cllrs Long & Norman to check accounts before the March and April meeting.

Meeting closed at 8.32pm.