

MARSHLAND ST JAMES PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting held on 14th November 2016

Present

Councillors: Askew (Chair), Boyce, Chapman, Coleman, Gathercole, Hook, Peckitt.

5 members of the public

Clerk – S Thorpe

1. Apologies for Absence

Cllrs Long, Norman and County Councillor Humphrey

2. Confirm Minutes of Meetings Held on 10th October and 1st November 2016

Having been circulated before the meeting the minutes of 10th October were amended at item 7 to show that the amount raised by the Buy-a-Brick Booster Fund was £1,500 and then accepted as a true and accurate record by all present at the meetings.

3. Declarations of Interest

Cllr Coleman declared a pecuniary interest in item 15a(iii) and Cllr Boyce declared a pecuniary interest in item 15a(iv).

4. Public Speaking

Resolved that meeting be adjourned for public speaking,

Prop: Cllr Gathercole

2nd: Cllr Coleman

Agreed.

Meeting re-started.

5. Matters Arising

An email had been received from Andy Wallace – Highways Engineer regarding the hedge at 164 Smeeth Road. A map of the highway boundary had been provided and Highways believed that it was 1.4 metres at its widest point; they believed that the hedge had been cut back such as to not be a hazard to the highway user even though it may not be completely back to the boundary. Their reply stated that it was not Norfolk County Council's responsibility to improve visibility for access or egress from private property. The matter was discussed and the PC agreed that there appeared to be no further action which could be taken on this matter at the moment.

6. Correspondence

Circulated prior to meeting: BC – info on Mayor's Civic Awards for Voluntary Service, info on special expenses; Police – weekly crime summaries, rural crime newsletters, minutes from SNAP meeting; NCC – emergency road closure from 7th-9th November; NALC – training programme, AGM invitation and annual report, response to proposed referendums for precepts, info on Neighbourhood Planning Bill; CAN – Funding news and newsletter; Norfolk Parish Training & Support – training update.

7. Community Building Project update from MDCSC

Cllr Chapman advised that they had been awarded a grant of £45K and were awaiting a response on several other grant applications. The tender process would begin soon and construction would be starting in 2017. Fundraising was currently going well and they were awaiting a reply from the Tesco ground works scheme. The Buy-a-Brick Booster Fund continued to do well with nearly £2,500 raised so far but approximately another 300 bricks needed to be sold to reach the target.

8. Playing Field Management Partnership (PFMP)

At the meeting in October PFMP had agreed some arrangements with MDCSC for the site during the building process which involved stockpiling of soil at the edge of the site, and arrangements for water, electric and sewerage connections via the gateway.

To approve the arrangements agreed by PFMP at the October meeting

Prop: Cllr Gathercole

2nd: Cllr Hook

Agreed.

Cllr Gathercole advised that during construction of the new community building pedestrian access to the football pitches would be via the side of the bowls green.

PFMP had agreed to arrange a meeting with Wicksteed to discuss concerns over workmanship of the equipment which had come to light following some recent damage to play equipment.

9. Borough Council Call for Sites and Policy Suggestions Consultation.

A letter had been received from the BC advising of a consultation up until 28th

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November which called for sites to be put forward and policy suggestions to be made. The letter was read out and it was agreed that it would be put on the PC notice board and website. Anyone interested in putting forward a submission should contact the BC.

10. Social Media for the Parish Council.

A discussion took place on the Facebook page which was set up in the past by two members of the PC who were no longer Councillors. It was noted that the PC now had a website and it was felt that as information was displayed on the PC website and notice board there was no longer a need for the Facebook page as residents knew how to get in touch with the PC if they wanted to and could also attend a PC meeting. It was agreed that an email would be sent to the former Councillor who had access to the page and ask her to delete the page.

11. Cemetery water box

It was noted that the water box is currently in a poor condition and it was agreed this should be reported to the BC who are responsible for maintenance of the cemetery.

12. Quotation for maintenance of the Trod

CGM had provided a quotation for remedial work which was needed to return the trod to its full width of 1.2m and for a schedule of cutting the grass at the sides of the trod on a monthly basis from March to October and spraying the trod bi-monthly during the same period. The edging work would cost £395 and would be carried out in December each year and the cutting and spraying would be £95 and £75 respectively per occasion.

To accept this quotation and the recommended schedule.

Prop: Cllr Askew

2nd: Cllr Gathercole

Agreed

13. Highways issues

New issues to be reported by the Clerk:

School Road – pot hole (near The Old Gatehouse)

Smeeth Road – overhanging tree near Emneth Hungate

Chapel Road – van parking on verge obstructing road sign

Chapel Road – poor road surface after S bend – reported to Terrington St John PC

Smeeth Road – standing water on road from No 411 towards Emneth.

Issues reported previously that still needing attention to be chased up by the Clerk:

Middle Drove (southern end) needs resurfacing

Black Drove (from the junction with School Road) has grass growing in the middle

Hope Lane – dip in road needs attention

Emneth Hungate corner – white lines have not been fully reinstated

Rungays Bridge – reflectors knocked over during sugar beet harvest

Replacement of finger posts

Trinity Road – pot holes

Rands Lane – poor condition of loose surface and grass growing in the middle

14. Finance

a. *Accept accounts to 31 October 2016.*

Prop: Cllr Hook

2nd: Cllr Chapman

Agreed

b. The list of payments due as follows was read out:

Miss S J Thorpe – Clerk’s expenses, admin & training July-Oct

£108.39

E & DE Gathercole – repairs to play equipment

£127.70

URM (UK) Ltd – glass recycling bottle bank for Oct

£7.20

CGM Ltd – grounds maintenance for October

£270.00

Agree to sign cheques and approve payments.

Prop: Cllr Chapman

2nd: Cllr Askew

Agreed

c. Donation to Royal British Legion Poppy Appeal.

To make a donation of £25

Prop: Cllr Askew

2nd: Cllr Chapman

Agreed

15. Planning Matters

a. Applications received since last meeting:

i. **16/01853/RM Reserved Matters: Construction of dwelling at plot 4 at land NE of 46 Smeeth Road.** The application was discussed and it was agreed by all to SUPPORT the application as long as a condition was placed on the approval which

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required for any damage or disruption to the road to be repaired/reinstated.

ii **16/01855/F Construction of two dwellings at land rear of 282 Smeeth Road.**
The application was discussed and it was agreed by all to SUPPORT the application with the comments that the PC agreed with the report by the Environmental Quality Officer which advised that the desk study report was insufficient and suggested that conditions be placed on any approval which required further assessment of the site.
Cllr Coleman left the room at this point.

iii **16/01856/LDE Lawful Development Certificate: Use of land as garden land for more than 10 years at Brenwilber, 135 Smeeth Road.** The application was discussed and it was agreed by all to SUPPORT the application.
Cllr Coleman returned to the room and Cllr Boyce left the room at this point.

iv **16/01865/F Erection of rear 2 storey extension to dwelling at 2 Trinity Road.**
The application was discussed and it was agreed by all to SUPPORT the application.
Cllr Boyce returned to the room at this point.

v **16/01934/F Change of use of agricultural land to paddocks and erection of stables and provision of new access at farm buildings adjacent to Bishops Lodge, Moyses Bank.**

16/01941/F Construction of menage at farm buildings adjacent to Bishops Lodge, Moyses Bank. The two application, which related to the same site, were discussed and it was agreed by all to SUPPORT both applications.

vi **16/01859/F Retrospective application for dayroom in association with existing caravan at Button Hole Lake, Rands Drove.** The application was discussed and it was agreed by all to SUPPORT the application.

b. Planning decisions from the BC. The following applications had been permitted:

i **16/01546/F Extensions and alterations to dwelling at 10 Trinity Road.**

ii **16/01560/F Proposed workshop at Askew & Barrett Ltd. 108-110 Smeeth Road.**

iii **16/01587/RM Reserved matters application: Proposed 2 No 4 bed dwellings at land N of 19 Smeeth Road.**

16. Public Speaking

Resolved that meeting be adjourned for public speaking.

Prop: Cllr Chapman

2nd: Cllr Gathercole

Agreed.

Meeting re-started.

17. Councillors Concerns and Agenda Items for the Next Meeting

Items to remain on agenda as already agreed.

18. Date of Next Parish Council Meeting

Monday 12th December 2016 at 7.15pm, for a Playing Field Management Partnership meeting followed by an Ordinary Parish Council meeting at 7.30pm; all meetings at St James Methodist Church.

Cllrs Hook and Peckitt to check accounts before the December meeting.

Meeting closed at 8.32pm.