

MARSHLAND ST JAMES PARISH COUNCIL

I hereby give you notice that an Ordinary Meeting of the above named Parish Council will be held at St James Methodist Church at **7.30pm on Monday 12th September 2016**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Sarah Thorpe

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Clerk to the Parish Council

6th September 2016

Account checking at 7.00pm

Cllrs Chapman & Gathercole

AGENDA

- 1** Receive and consider acceptance of **apologies for absence**
- 2** **Approve the minutes** of 11th July, 1st and 22nd August
- 3** Receive **declarations of interest** on agenda items
- 4** Adjourn the meeting to allow for **public comments** on agenda items
- 5** Receive **Matters arising** from minutes (*for information only*)
- 6** Receive **Correspondence** (*for information only*)
- 7** Report from MDCSC on **Community Building Project**
- 8** To discuss any issues from the **Playing Field Management Partnership meeting**
- 9** To discuss compliance with **Automatic Enrolment – The Pensions Regulator**
- 10** Request for information for **Borough Council Local Plan Review (2016-2036)**
- 11** To discuss the repairs to the **Village Sign**
- 12** To discuss the maintenance programme for the **Trod**
- 13** **Highways issues** – to report new issues and discuss any outstanding matters.
- 14** **Finance** –
 - a Accept accounts to 31st August 2016
 - b Agree to sign cheques and approve payments
 - c External Auditors Report
- 15** **Planning matters**
 - a To consider applications received since last meeting:
 - i 16/01505/F Proposed annex accommodation at The Vicarage, Church Bank
 - ii 16/01546/F Extensions & alterations to dwelling at 10 Trinity Road
 - iii 16/01560/F Proposed workshop at Askew & Barrett (Pulses) Ltd 108-110 Smeeth Road
 - b Receive planning decisions from Borough Council
- 16** Adjourn the meeting to allow for **public comments** on agenda items
- 17** Receive items of concern and matters to be included on the **next agenda**
- 18** Confirm the date of **next Parish Council Meeting** – 10th October