MARSHLAND ST JAMES PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting held on 10th April 2017

Present

Councillors: Askew (Chair). Boyce, Coleman, Gathercole, Hook, Long, Norman and Peckitt,

5 members of the public Clerk – S Thorpe

1. **Apologies for Absence**

Apologies received from Cllr Chapman.

Confirm Minutes of Meetings Held on 13th & 27th March 2017 2.

> Having been circulated before the meeting the minutes were accepted as a true and accurate record by all present at the meetings.

Declarations of Interest 3.

Cllr Long declared a non-pecuniary interest in a payment to KLIDB under item 12b.

4. Public Speaking

> Resolved that meeting be adjourned for public speaking. Prop: Cllr Norman 2nd: Cllr Coleman

Agreed.

Meeting re-started.

5. **Matters Arising**

An email had been received from Mintlynn Crematorium to advise that the work which had been completed was not acceptable and they had spoken with the contractor to get the matter put right. Cllr Norman advised that further work had been done, including a frame to hold the water bottles; but there was still concern about frost protection for the tap. Clerk to take further photos and contact Mintlynn again. The Clerk also advised that grass cutting at the cemetery was carried out by the Borough Council.

6. Correspondence

> Circulated prior to meeting: BC - Better Broadband update, info on CIL parish payments & update on Local Plan Review: Police – weekly crime summaries, rural crime newsletters, business news & SNAP agenda; NALC - info on Spring Conference & newsletters; NCF – grant news; NCC – notice of planned road closure on Smeeth Road (near Hunters Drove) from 6th – 14th April & emergency road closure Bonnetts Lane from 4th - 6th April, invite to tenants surgery from Norfolk County Farms on 24th April at Crown Lodge Hotel, Outwell; CAN - newsletter & funding news; NPTS training update; RAF Marham – invite to information update event on 25th April 2-6pm; East Anglian Air Ambulance – info on recycling scheme; Historic England – confirmation that the Marshland Smeeth War Memorial had now been grade II listed.

7. Community Building Project update from MDCSC

Big Lottery Fund and Sport England had been approached for additional funding.

- 8. Quotations for removal of part of the hedge surrounding the bowls green PFMP and members of MDCSC to meet at site to discuss issues. Two quotes obtained and Clerk to try to obtain a third quote; item to be carried forward to next PC meeting.
- Purchase of football goals/barrier for Marshland Saints FC under 6s team 9. Quotations had been provided and the cost was approximately £300.

That the PC should use money from the playing field account to purchase the goals/ barriers from www.discountkits.com and retain ownership of the items which would be added to the PC asset register and insurance policy but loaned to Marshland Saints FC for use by them as long as they had a under 6s team.

2nd: Cllr Gathercole Prop: Cllr Norman Agreed.

10. Playing Field Management Partnership (PFMP)

Cllr Norman and Gathercole had now completed the rest of the repairs to the play equipment. Cllr Askew expressed the thanks of all of the PC for this work.

11. Highways issues

An update was provided on the following outstanding issues:

Hope Lane (dip on road at corner, half way along road) – action now completed. Rungays Bridge (missing marker posts) – still awaiting action.

269 Smeeth Road (grass and pots encroaching on footpath) – letter sent to resident. 261 Smeeth Road (footpath crumbling up) – programmed for action from April. Smeeth Road (overhanging tree at Emneth Hungate) – Highways tree expert to look.

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Dades Lane (overhanging trees from several properties) – letters sent by Clerk Hope Land and Walton Road (pot holes) – reported by Clerk.

New issues to be reported by the Clerk:

Smeeth Road – sunken and loose sewerage covers

Smeeth Road (close to Woolners Freight) – area around drain cover broken up Walton Road (Goose Lane junction) - sunken water hydrant

Smeeth Road (White House 366 Smeeth Road) - dip in road, needs spray taring Cllr Gathercole advised that he had reported an issue on Moyses Bank to Highways and they had informed him that would be resurfacing Church Bank; he asked that a letter of thanks be sent to Highways for all the recent work carried out in the parish.

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Accept accounts to 31st March 2017. a.

Prop: Cllr Coleman 2 nd : Cllr Boyce	Agreed
The list of payments due as follows was read out:	
CGM Ltd – grounds maintenance	£220.80
Community Action Norfolk – Membership subscription for 2017/18	
King's Lynn Internal Drainage Board – Drainage rates for 2017/18	
Norfolk Assoc. of Local Councils – Membership subscription for 2017/18	
E & DE Gathercole – repairs to play equipment	
Agree to sign cheques and approve payments.	

2nd: Cllr Askew Prop: Cllr Boyce Agreed

13. Planning Matters

Applications received since last meeting: a.

> 17/00515/F Variation of condition 4 of planning permission 08/02596/CU: to allow use of kennels for rescue dogs and emergency boarding at Willowdene Farm, Moyses Bank. The PC discussed the matter and agreed to OBJECT to the application as there was insufficient information regarding details on the number of dogs to be taken in and therefore this could cause a dis-amenity to the surrounding neighbourhood area. There was also insufficient information regarding whether the taking in of emergency boarding dogs would mean this was a commercial enterprise.

17/00561/F Proposed residential development at Victoria House, Bonnetts Lane. The PC discussed the matter and agreed to SUPPORT the application with the following comments: The PC believes that the utilisation of this brown field site for residential development is a good use but would not want to see mixed use of the site with the existing additional land being used for commercial use.

17/00573/F Extension and alterations to dwelling to form annexe at 83 Smeeth Road. The PC discussed the matter and agreed to SUPPORT the application as long as any approval placed a condition on the permission that the annexe was tied to the existing dwelling and could not be sold as a separate dwelling.

- <u>Planning decisions from the BC.</u> The following applications had been permitted: b. 17/00055/F Proposed replacement dwelling at Elliot House, Hunters Drove ii 17/00154/RM Reserved matters for plot 3 at land adjacent 46 Smeeth Road
- 16/02128/F Proposed two number 2 bed semi-detached dwellings at land iii adjacent Merriweather 200 Smeeth Road
- 17/00165/O Outline application for construction of dwelling at land north of iν Homeland 337 Smeeth Road

Public Speaking 14.

Resolved that meeting be adjourned for public speaking.

2nd: Cllr Hook Prop: Cllr Norman Agreed.

Meeting re-started.

Councillors Concerns and Agenda Items for the Next Meeting 15. Items to remain on agenda as already agreed.

Date of Next Parish Council Meeting 16.

Monday 8th May 2017 at 7.15pm, for a Playing Field Management Partnership meeting followed by the Annual Parish Council meeting at 7.30pm; all meetings at St James Methodist Church. Cllr Long gave his apologies in advance for the next meeting. Cllrs Chapman and Gathercole to check accounts before the May and June meeting.

Meeting closed at 8.28pm.

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Chairman	Date