

## MARSHLAND ST JAMES PARISH COUNCIL

### Minutes of the Ordinary Parish Council Meeting held on 13<sup>th</sup> February 2017

**Present**

Councillors: Askew (Chair), Boyce, Coleman, Hook, Long, Norman.

2 members of the public

Clerk – S Thorpe

**1. Apologies for Absence**

Cllr Long to arrive late. Apologies received from Cllrs Chapman, Gathercole, Peckitt and Humphrey (County Councillor)

**2. Confirm Minutes of Meetings Held on 9<sup>th</sup> and 30<sup>th</sup> January 2017**

Having been circulated before the meeting the minutes were accepted as a true and accurate record by all present at the meetings.

**3. Declarations of Interest**

None

**4. Public Speaking**

*Resolved that meeting be adjourned for public speaking,*

*Prop: Cllr Norman*

*2<sup>nd</sup>: Cllr Coleman*

*Agreed.*

*Meeting re-started.*

**5. Matters Arising**

An email had been received from Mintlynn Crematorium to advise that the contractors had been asked to commence the works on the tap surround at the cemetery and they would let the PC know when it had been completed.

**6. Correspondence**

Circulated prior to meeting: BC – new property addresses of 15, 17, 79 & 79A Smeeth Road, 27, 29, 31 & 33 School Road and change of name from Marshland House to Podyke Bank Farm, info on introduction of Community Infrastructure Levy and Statement of Community Involvement consultation; Police – weekly crime summaries, rural crime newsletters, agenda and minutes from SNAP meeting, appointment of police engagement officer, parish newsletter and invitation to engagement meeting (Cllr Coleman to attend); NALC – newsletters, chairman's message and invitation to meeting with police and crime commissioner; NCF – grant news; CAN – newsletter and funding news; Norfolk Community Learning Services – ICT courses in spring and summer; NPTS – training update; Keeper's Daughter – info on theatrical events; NCC – notice of planned road closure on School Road from 27<sup>th</sup> February to 2<sup>nd</sup> March. PC to register their interest in taking part in the National Beacons of Light event to commemorate the end of WW1 in 2018 which was circulated last month.

BC had advised that due to the reduction of discounts for empty, unfurnished and uninhabitable properties the precept figure would be increased by £60 to £19861 in order to maintain the 0% increase to the Band D taxbase which was agreed by the PC. Historic England had advised that they were considering the Marshland Smeeth War Memorial for addition to the List of Buildings of Special Architectural or Historic Interest and a consultation report would follow in due course.

*Cllr Long arrived during the above item.*

**7. Community Building Project update from MDCSC**

No further update at this stage.

**8. Hedge surrounding the bowls green**

Item to be carried forward as Cllr. Gathercole not present at meeting.

**9. Playing Field Management Partnership (PFMP)**

Repair work had been completed by Wicksteed, some of this was under the warranty and other work had been authorised by the Chairman and Vice-Chairman as it had been identified on the inspection report and Wicksteed had agreed to carry out this work at a reduced labour charge if it was completed at the same time as the work done under the warranty. PFMP to use the same contractor for the next annual inspection as they had agreed to maintain the price if appointed at this stage.

**10. Highways issues**

Highways had advised that the Rangers had carried out footpath siding out and

Chairman..... Date.....

sweeping on Smeeth Road. Pot holes on Trinity Road had now been repaired.

Outstanding issues to be chased up:

Chapel Road - pot holes after S bend (opposite Chapel)

Hope Lane – dip on road at corner (half way along road)

Rungays Bridge – missing marker posts

269 Smeeth Road – grass and pots encroaching on footpath.

261 Smeeth Road – footpath crumbling up.

New issues to be reported by the Clerk:

Middle Drove – pot holes between Townsend Farm and Fir Tree Farm

Parking of vehicle on the side of the road too close to the S bend just after the

Hairdressers at St Johns Fen End to be reported to the police.

## 11. Finance

a. *Accept accounts to 31<sup>st</sup> January 2017.*

*Prop: Cllr Askew*

*2<sup>nd</sup>: Cllr Norman*

*Agreed*

b. The list of payments due as follows was read out:

Upwell PC – contribution to filling of grit bin at health centre £3.60

Westcotec Ltd – street lighting maintenance for 6 months £135.00

Wicksteed Leisure Ltd – repairs to play equipment £270.89

*Agree to sign cheques and approve payments.*

*Prop: Cllr Boyce*

*2<sup>nd</sup>: Cllr Long*

*Agreed*

Cllr Norman advised that he had received a cheque for £200 from the Country Music Club which had been donated towards playing field funds.

## 12. Planning Matters

a. Applications received since last meeting:

i **17/00096/F Proposed 3-bed dwelling and associated parking area (retrospective) at land SE of The Trundle (33 School Rd).** The application was discussed and it was agreed by all that as there was no clarification as to what the changes were from the original application the PC was unable to make a decision.

ii **17/00154/RM Reserved Matters Construction of plot 3 at land adj to 46 Smeeth Rd.** The application was discussed and it was agreed by all to SUPPORT the application as long as a condition was placed on the approval which required for any damage or disruption to the trod to be repaired/reinstated.

iii **17/00165/O Outline Application Construction of dwelling at land N of 337 Smeeth Rd.** The application was discussed and it was agreed by all to SUPPORT the application.

b. Planning decisions from the BC. The following applications had been permitted:

i **16/02152/F Approval of details for change of use from agricultural grain store to dwelling at farm buildings adjacent to Bishops Lodge, Moyses Bank.**

ii **16/02200/F Extension to dwelling (re-submission of 16/01865/F) at 2 Trinity Rd.**

iii **16/01763/RM Reserved matters application for erection of 2 detached dwellings at 2 Trinity Rd.**

iv **16/01859/F Retrospective application for retention of day room at Button Hole Lake, School Rd.**

v **16/01934/F Change of use of agricultural land to paddocks, erection of stables and new access at farm buildings adj to Bishops Lodge, Moyses Bank.**

vi **16/01941/F Construction of a manege at farm buildings adj to Bishops Lodge.**

c. Meeting with agent to discuss proposed development site adjacent to playing field. A discussion took place on whether the PC wished to have information meetings with agents on any proposed developments; different views were expressed.

*That the PC should agree to meet with agents to give a presentation of a proposal along with a possible discussion on the proposal on the understanding that nothing said by any councillor at the meeting was an agreement or decision made by the PC on any future application for the site.*

*Prop: Cllr Long*

*2<sup>nd</sup>: Cllr Hook*

*Agreed.*

## 13. Public Speaking

*Resolved that meeting be adjourned for public speaking.*

*Prop: Cllr Boyce*

*2<sup>nd</sup>: Cllr Long*

*Agreed.*

*Meeting re-started.*

**14. Councillors Concerns and Agenda Items for the Next Meeting**

Items to remain on agenda as already agreed.

**15. Date of Next Parish Council Meeting**

Monday 13<sup>th</sup> March 2017 at 7.15pm, for a Playing Field Management Partnership meeting followed by an Ordinary Parish Council meeting at 7.30pm; all meetings at St James Methodist Church.

Cllrs Boyce and Coleman to check accounts before the March and April meeting.

Meeting closed at 8.16pm.