

MARSHLAND ST JAMES PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting held on 9th January 2017

Present

Councillors: Askew (Chair), Boyce, Chapman, Coleman, Gathercole, Norman, Peckitt.

3 members of the public

Clerk – S Thorpe

1. Apologies for Absence

Cllr Long and Cllr Peckitt to arrive late.

2. Confirm Minutes of Meetings Held on 12th and 29th December 2016

Having been circulated before the meeting the minutes were accepted as a true and accurate record by all present at the meeting.

3. Declarations of Interest

Cllr Boyce declared an interest in item 11a(ii).

4. Public Speaking

Resolved that meeting be adjourned for public speaking,

Prop: Cllr Norman

2nd: Cllr Chapman

Agreed.

Meeting re-started.

5. Matters Arising

An email had been received from Mintlynn Crematorium to advise that they had taken a look at the cemetery water box and asked their contractor to quote for a new insulated tap surround and wooden fixture to hang the bottles (photograph provided).

The Borough Council had looked into the ownership of the track from Smeeth Road to Dades Lane and advised that this did belong to the owners of 41 Smeeth Road but that other properties on Smeeth Road and Rands Terrace had been granted both pedestrian and vehicular rights of access over the track and they would therefore be writing to the owner requiring the gate to be removed.

Cllr Peckitt arrived during the report on the above item.

6. Correspondence

Circulated prior to meeting: Civic Voice – free workshop regarding identify and recording the condition of war memorials; BC – new property addresses of Wrenfield, Black Drove and 90 Smeeth Road, designation of a Neighbourhood Plan area for Terrington St John, information regarding grounds maintenance; Police – weekly crime summaries, rural crime newsletters, minutes from SNAP meeting; NALC – newsletters; NCF – free workshop; East Coast Community Fund – now open for applications; NCC – notification of submission for inspection of the single issue silica sand review.

To be circulated after the meeting: Clerk and Councils Direct newsletter; Beacons of Light commemorations for 2018; Thinking Fuel – community oil buying scheme; NCC Norfolk County farms Newsletter.

7. Community Building Project update from MDCSC

Cllr Chapman advised that tenders were out and due back by the end of the month.

8. Playing Field Management Partnership (PFMP)

Annual Inspection Report for the playing field had been received and most of the items that had been mentioned were low or very low risk with the exception of one item which was part of the work to be done by Wicksteed. Cllr Gathercole and Norman to meet with Wicksteed representative to discuss work to be carried out under the warranty. Repair work needed on zip wire, half pipe and some minor repairs to play equipment which were not part of the work to be carried out by Wicksteed.

Zip wire, half pipe and minor repairs to be done by Cllr Gathercole and Norman

Prop: Cllr Askew

2nd: Cllr Chapman

Agreed

9. Highways issues

Highways had advised of the following regarding some of the outstanding issues:

Smeeth Road (overhanging tree near Emneth Hungate) – tree officer to investigate.

Chapel Road (poor road surface/ pot holes after S bend) – programmed for repair.

Trinity Road (pot holes) – programmed for repair.

Walton Road (sunken water hydrant) – to check when next in area.

Middle Drove (southern end) needs resurfacing – future scheme identified for this area.

Chairman..... Date.....

New issues to be reported by the Clerk:
 Marsh Road, Outwell – protruding ironworks just after corner from Edge Bank.
 269 Smeeth Road – grass and pots encroaching on footpath.
 261 Smeeth Road – footpath crumbling up.
 Black Drove and Rands Drove – grass growing in middle of road.
 Willow Farm and Marshland Service Centre, Middle Drove - potholes
 Thanks to Cllr Gathercole and Norman for their help with the missing finger posts.
 Cllr Gathercole to meet with Martin Edmunds from Highways to discuss outstanding issues.

10. Finance

- a. *Accept accounts to 31st December 2016.*
Prop: Cllr Askew 2nd: Cllr Norman *Agreed*
- b. The list of payments due as follows was read out:
 Miss S J Thorpe – expenses/admin November-December £67.97
 CGM Group Ltd – maintenance of trod £474.00
 Play Inspection Co Ltd – Annual inspection of playing field £114.00
Agree to sign cheques and approve payments.
Prop: Cllr Gathercole 2nd: Cllr Boyce *Agreed*
- c. Precept for 2017/18
 The Clerk had circulated a draft budget for the next financial year. The figures were discussed.
To set the Precept at £19801, which would represent a 0% increase to the Band D taxbase. *Prop: Cllr Norman 2nd: Cllr Chapman* *Agreed*

11. Planning Matters

- a. Applications received since last meeting:
- i. **16/02152/F Approval of details for change of use from agricultural grain store to dwelling at farm buildings adjacent to Bishops Lodge, Moyses Bank.** The application was discussed and it was agreed by all to SUPPORT the application.
Cllr Boyce left the room at this point.
- ii **16/02200/F Extension to dwelling (re-submission of 16/01865/F) at 2 Trinity Road.** The application was discussed and it was agreed by all to SUPPORT the application.
Cllr Boyce returned to the room at this point.
- b. Planning decisions from the BC. The following applications had been permitted:
- i **16/01853/RM Reserved matters for dwelling (plot 4) at land NE of 46 Smeeth Rd.**
- ii **16/01856/LDE Lawful Development Certificate for use of land as garden for more than 10 years at Brenwilber, 135 Smeeth Rd.**
- iii **16/01855/F Construction of two dwellings at land at rear of 282 Smeeth Rd.**
 The following applications had been withdrawn:
- iv **15/02024/F Retrospective application for a log cabin style mobile at Wings Farm, Rands Drove.**
- v **16/01267/CU Change of use of riding school to riding school and livery at Wings Farm, Rands Drove.**
 BC Planning Enforcement had advised that they had investigated the occupancy of Morning Meadows, Black Drove with regard to the agricultural restriction and confirmed that the lady living at the property was employed in agriculture.

12. Public Speaking

Resolved that meeting be adjourned for public speaking.
Prop: Cllr Chapman 2nd: Cllr Norman *Agreed.*
Meeting re-started.

13. Councillors Concerns and Agenda Items for the Next Meeting

Items to remain on agenda as already agreed.

14. Date of Next Parish Council Meeting

Monday 30th January 2017 at 7.00pm for an Extra-Ordinary Parish Council meeting and Monday 13th February 2017 at 7.15pm, for a Playing Field Management Partnership meeting followed by an Ordinary Parish Council meeting at 7.30pm; all meetings at St James Methodist Church.
 Cllrs Norman and Askew to check accounts before the February meeting.
 Meeting closed at 7.58pm.

Chairman..... Date.....