

## Bank reconciliation

Name of smaller authority: \_\_\_\_\_ Marshland St James Parish Council \_\_\_\_\_

County area (local councils and parish meetings only): \_\_\_\_\_ Norfolk \_\_\_\_\_

### Financial year ending 31 March 2018

Prepared by: Sarah Thorpe (Parish Clerk/RFO)

Date: 6<sup>th</sup> April 2018

|  |               |          |
|--|---------------|----------|
| Balance per bank statements as at 31 March 2018: |               |          |
| Current Account                                  | £             | £        |
| Community Savings                                | 18571.51      |          |
| NS&I   | 633.55        |          |
|  | <u>169.21</u> |          |
|  |               | 19374.27 |

Less: any un-presented cheques at 31 March 2018  
None

Add: any un-banked cash at 31 March 2018  
None

Net balances as at 31 March 2018 (Box 8) 19374.27

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

#### CASH BOOK:

|  |                 |
|--|-----------------|
| Opening Balance 1 April 2017 (Prior year Box 8)  | 16679.71        |
| Add: Receipts in the year  | 30907.42        |
| Less: Payments in the year   | <u>28212.86</u> |
| Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8) | <u>19374.27</u> |