

## MARSHLAND ST JAMES PARISH COUNCIL

### Minutes of the Playing Field Management Partnership held on 8<sup>th</sup> October 2018

#### Present

Councillors – Norman (Vice-Chair), Gathercole.

Members – Mr Partridge

Representative – Miss Wabe

7 members of the public

Clerk – S Thorpe

#### 1. **Apologies**

Apologies had been received from Cllr Wilkinson (Chair).

Cllr Norman welcomed Mr Partridge, who was the MDCSC representative.

#### 2. **Declarations of Interest on agenda items**

None

#### 3. **Confirm minutes of the meeting held on 10<sup>th</sup> September 2018**

Having been circulated before the meeting, the minutes were accepted as a true and accurate record and signed by the Vice-Chair.

#### 4. **Matters arising**

Litter bin had been ordered and should be arriving shortly.

The BC had advised that weekly collections from the litter bin at the Playing Field would now be commencing but that it would be a Thursday collection on the week when the green bins were emptied in the village.

#### 5. **Refurbishment or replacement of the Skate Ramp**

Cllr Norman advised that he had not heard anymore from the member of the public, regarding renovation of the skate ramp, since he had mentioned the need for public liability insurance. The Clerk had found a possible source of funding which could contribute 89% of the cost for a replacement ramp. It was agreed to ask the PC to obtain quotations for a replacement ramp so that the matter could be considered further.

#### 6. **Chain nets for the Basketball hoops**

A member of the public had asked the PFMP to purchase chain nets for the basketball hoops. The Clerk advised that the cost was approximately £20 per hoop. The matter was discussed.

*To ask the PC to purchase chain nets for both basketball hoops.*

*Prop: Cllr Norman*

*2<sup>nd</sup>: Cllr Gathercole*

*Agreed.*

Cllr Norman advised that there was broken glass around the basketball hoops and it was agreed that Cllrs Gathercole and Norman would take a look at clearing it up.

#### 7. **Quotation for repair work at the culvert near the road**

The contractor who had jetted the pipe had provided a quotation for the pipe to be cut level and extended 1.2m and a small headwall fitting to prevent further problems. The quotation was for £919.63 plus VAT. The matter was discussed.

*To ask the PC to accept the quotation.*

*Prop: Cllr Norman*

*2<sup>nd</sup>: Cllr Gathercole*

*Agreed.*

#### 8. **Condition of surface at the south entrance to the car park**

Anglian Water had carried out repairs to the meter cover. It was agreed that members would take a look at the area but that any further work by the PC, to improve the entrance, should be delayed until the next financial year.

#### 9. **Purchase of replacement gate between the play area and the side boundary**

The Clerk advised that the gate which had been agreed at the last meeting would not be available for 95 days after ordering and the supplier required payment at the time of placing the order. Alternative quotations had been obtained and the most appropriate option was a Medium Duty Vehicle Barrier Gate and posts from Secure-a-Field for £465.71 plus VAT; along with an additional £73.26 for a hold back post. The matter was discussed.

*That the PC should be asked to order the recommended gate and hold back post.*

*Prop: Cllr Norman*

*2<sup>nd</sup>: Mr Partridge*

*Agreed.*

#### 10. **Issues connected to the new Marshland Hall**

Cllr Norman advised that the Bowls Club had received a bill from the BC for business rates for the Bowls Green but after contacting the BC they had cancelled the bill.

#### 11. **General maintenance issues at the Playing Field**

Grass cutting was being carried out on a regular basis. The play equipment may need

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further repairs over the coming months.

**12. Football**

The football pitches had continued to be very busy with several matches taking place and sometimes both pitches being in use on the same weekend. There had been an issue with one of the showers in the changing rooms but this was in hand.

**13. Report from user groups**

Nothing new to report.

**14. Members concerns or items for next agenda**

Items to remain on the agenda as already agreed.

**15. Date of next meeting of the Playing Field Management Partnership**

The next meeting of the Playing Field Management Partnership would be on 12<sup>th</sup> November at 7.15pm at the Marshland Hall.

Meeting closed at 7.29pm