

MARSHLAND ST JAMES PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting held on 8th October 2018

Present

Councillors: Askew (Chair), Boyce, Coleman, Gathercole, Hallett, Long, Norman, and Thorpe

One member of the public

Clerk – S Thorpe

1. Apologies for Absence

Apologies had been received from Cllr Wilkinson and Cllr Humphrey (County Councillor).

2. Confirm Minutes of Meeting Held on 10th September 2018

Having been circulated before the meeting the minutes were accepted as a true and accurate record by all present at the meeting.

3. Declarations of Interest

None.

4. Public Speaking

Resolved that meeting be adjourned for public speaking,

Prop: Cllr Askew

2nd: Cllr Long

Agreed.

Meeting re-started.

5. Matters Arising

All matters arising to be dealt with under other items on the agenda.

6. Correspondence

Circulated prior to meeting: Police – parish and rural crime newsletters; NALC – newsletters; CAN – newsletter, funding news, volunteering; NCC – West Norfolk Early Help Bulletin & service directory; BC – KLFM Local Hero Awards; Love West Norfolk campaign to locate “Hidden Treasurers;” Royal Mail – poster regarding scam mail.

7. Issues from the Playing Field Management Partnership (PFMP) meeting.

Skate Ramp – Cllr Norman advised that he had not heard anymore from the member of the public, regarding renovation of the skate ramp, since he had mentioned the need for public liability insurance. The Clerk had found a possible source of funding which could contribute 89% of the cost for a replacement ramp. It was agreed that the Clerk should begin the process of obtaining quotations for a new skate ramp, for the same shape as the current one. It was noted that a public consultation would be needed once the quotations had been obtained, prior to submitting a bid for funding.

Chain nets for the basketball hoops – the PFMP had asked the PC to consider purchase of chain nets for the basketball hoops following a request from a member of the public. The cost was approximately £20 per hoop. The matter was discussed.

To purchase chain nets for both basketball hoops.

Prop: Cllr Gathercole

2nd: Cllr Coleman

Agreed.

Culvert at the front of the playing field site – the contractor had provided a quotation for the pipe to be cut level and extended 1.2m and a small headwall fitting to prevent further problems. The quotation was for £919.63 plus VAT. The matter was discussed.

That the quotation should be accepted.

Prop: Cllr Norman

2nd: Cllr Boyce

Agreed.

New gate – the Clerk advised that the gate which had been agreed at the last meeting would not be available for 95 days after ordering and the supplier required payment at the time of placing the order. Alternative quotations had therefore been obtained and the PFMP’s preferred option was to obtain a Medium Duty Vehicle Barrier Gate and posts from Secure-a-Field for £465.71 plus VAT; along with an additional £73.26 for a hold back post. The matter was discussed.

That the recommended gate and hold back post should be purchased.

Prop: Cllr Gathercole

2nd: Cllr Hallett

Agreed.

8. Condition of trod on Smeeth Road

It was reported that only one reply had been received from residents following receipt of the letters about the damage to the trod between No 26 and No 46 Smeeth Road; this response was that they had not caused the damage. Highways had been contacted about the issue and had advised that they felt it would be best to wait until the construction had been completed at all of the new dwellings in that area, and then a meeting could take place between Highways and the PC to consider the options.

Chairman..... Date.....

9. Sale of Marshland Arms

The sale of the pub was a private matter and a discussion was not appropriate.

10. Replacement water box at cemetery

Cllr Norman had now completed the new box and installed it at the cemetery; photos had been provided. Cllr Coleman advised that the damage to the pillar had not yet been repaired; the Chairman confirmed that the BC had previously advised that this work would be completed in the autumn.

11. Consultation on Proposed BC Play Area – Exclusion of Dogs Order

The BC had issued a consultation on a proposal for an Exclusion of Dogs Order to cover all enclosed children's play areas in the Borough. The matter was discussed.

That the PC should respond in support of the proposal and comment that it appreciated the BC taking this action and that it was good to see this step.

Prop: Cllr Hallett

2nd: Cllr Boyce

Agreed.

12. Highways issues

Walton Road – foundations exposed around street light; issue now resolved.

Trinity Road (near No 49) – fly tipping of large wooden casing; issue now resolved.

All other issues raised at the last meeting had been report but were still outstanding.

Outstanding issues to follow up and new issues to report:

Smeeth Road – additional village gateway at Emneth Hungate end still needed and hedge to be trimmed around gateway at Terrington St John end.

Smeeth Road (near No 35) – large pot hole.

Smeeth Road (near Hickathrift House) – loose sewerage cover.

Smeeth Road – overhanging tree obscuring sign for junction.

Walton Road (near Harps Hall corner) – fly tipping.

Action: Clerk to report new issues, chase up outstanding issues and send letters to residents where appropriate.

13. Finance

a. *Accept accounts to 30th September 2018.*

Prop: Cllr Norman

2nd: Cllr Coleman

Agreed.

b. The list of payments due as follows was read out:

Earth Anchors Ltd – community notice board	£717.60
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CGM Ltd – Grounds maintenance for Aug/Sept	£384.60
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HMRC – PAYE July/Sept	£42.66
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MDCSC – Donation to Marshland Hall	£2000.00
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E & DE Gathercole – Playing field maintenance	£188.99
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J Norman – materials for new water box at cemetery	£19.64
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Agree to sign cheques and approve payments.

Prop: Cllr Long

2nd: Cllr Hallett

Agreed.

The Chairman advised that Cllrs Gathercole and Norman were saving the PC a lot of money by agreeing to carry out work at the playing field and cemetery. It was agreed that a notice should be put up in the new community notice board to advise the public that it was a community board for use by everyone but that commercial advertisements should not be displayed.

c. Mid-year financial update for 2018/19 – a document had been given to all prior to the meeting showing a breakdown of expenditure for the first six months of the year. The Clerk advised that the PC had spent a lot of money in the first 6 months of the year and that expenditure for the remaining 6 months would need to be restricted to amounts already allowed in the budget. A brief discussion took place on the figures.

14. Planning Matters

a. Applications received since last meeting:

i **18/01641/RM Reserved Matters for one residential dwelling at St James Lodge, 288 Smeeth Road.** The PC discussed the application and made a decision to OBJECT to the application as it was too close to the high-pressure gas main.

Prop: Cllr Coleman

2nd: Cllr Boyce

Agreed by a majority.

ii **18/01406/RM Reserved Matters for Construction of 6 residential dwellings at plots 1-6, 195 Smeeth Road.** The PC discussed the application and made a decision to SUPPORT the application.

iii **18/01419/F Retrospective rear extension to dwelling (revised design) at 17 Walton Road.** The PC had been re-consulted on the application as amendments had been received by the BC. The amendments were discussed and the PC made a

decision that the amendments did not affect their original decision that they had NO OBSERVATIONS either in favour or against the application.

- iv **18/01768/CU Change of use of public house with combined residential accommodation to a single dwelling house at The Marshland Arms, 47 School Road.** The PC discussed the application and made a decision to OBJECT to the application as they were concerned that the value as a public amenity was not being realised in the way it was being marketed and that it is a community asset which should be preserved, especially as the village is currently expanding.
- b. Planning decisions from the BC. The following decisions had been received:
 - i **18/01476/AG Agricultural Prior Notification: Steel portal framed general purpose building at Fir Tree Farm, Middle Drove.** Consent not required.
 - ii **18/01324/F Replace metal railings & gate with vertical timber boarding and new vertical timber boarding to boundary either side of existing entrance gates at 65 Smeeth Road.** Application permitted.
 - iii **18/01329/RM Reserved matters: Construction of dwelling at St James Lodge, 288 Smeeth Road.** Application permitted.
 - iv **18/01363/F Two storey extension to rear at Pedar Meadow House, Moyses Bank.** Application permitted.
 - v **18/00242/RMM Reserved Matters for construction of 17 dwellings at land on the SW side of School Road.** Application permitted.
 - vi **18/01402/F Proposed Extension and Alterations at Rose Cottage, Rands Drove.** Application permitted.

15. Public Speaking

Resolved that meeting be adjourned for public speaking,

Prop: Cllr Gathercole 2nd: Cllr Hallett

Agreed.

Meeting re-started.

16. Councillors Concerns and Agenda Items for the Next Meeting

Items to remain on agenda as already agreed.

17. Date of Next Parish Council Meeting

Monday 12th November 2018 at 7.15pm for a Playing Field Management Partnership Meeting followed by an Ordinary Parish Council meeting at 7.30pm; all meetings at Marshland Hall. Cllr Long gave his apologies in advance for this meeting. Cllrs Thorpe and Wilkinson to check accounts before the November and December meetings.

Meeting closed at 8.55pm.