

MARSHLAND ST JAMES PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting held on 8th April 2019

Present

Councillors: Askew (Chair), Coleman, Gathercole, Norman and Thorpe.
Cllr Brian Long (Borough Councillor)

One member of the public

Clerk – S Thorpe

1. Apologies for Absence

Apologies had been received from Cllr Hallett and Cllr Wilkinson.

2. Confirm Minutes of Meeting Held on 11th March 2019

Having been circulated before the meeting the minutes were accepted as a true and accurate record by all present at the meetings.

3. Declarations of Interest

None.

4. Public Speaking

Resolved that meeting be adjourned for public speaking,

Prop: Cllr Gathercole 2nd: Cllr Norman

Agreed.

Meeting re-started.

5. Matters Arising

Cllr Norman advised he had spoken with the resident who had contacted the PC to ask for the bottle bank to be moved and discussed the screening which was to be installed.

6. Correspondence

Circulated prior to meeting: Police – scam alerts, rural crime newsletter and info on Special Constable recruitment events; NALC – newsletters; NCC – West Norfolk Early Help Service Directory & Bulletin, Easter holiday activities; CAN – sector newsletter; Islington Pumping Station – invitation to public drop-in session (Cllr Askew to attend). Lily – info on relaunch had been brought to the meeting.

7. Issues from the Playing Field Management Partnership (PFMP) meeting.

No issues to bring forward from the meeting.

8. Borough Council Local Plan Review Consultation

Information from the BC in response to the queries raised at the last PC meeting had been passed to all members prior to the meeting.

Cllr Coleman felt that the BC had incorrectly classified the village as a Key Rural Service Centre as she felt the village did not meet the criteria. The Clerk explained that the BC had made the classification based on the information provided by the PC on the village facilities in 2016; advice had been sort from the BC on some of the categories before the Clerk and the Chair had provided the information, which the PC had authorised them to do. A brief discussion took place on some of the categories.

That the PC should respond to the BC to say that the village does not forefill the criteria to be a Key Rural Service Centre; that there is also an anomaly in that the village is classed as a rural village in another document relating to the consultation; that the documentation incorrectly states that St Johns Fen End is in the parish of Terrington St John.

Prop: Cllr Coleman

2nd: Cllr Norman

Not agreed.

A discussion took place on the sites which had been put forward for development in the village. The current preferred option by the BC was two sites on School Road, with each being allocated at least 5 dwellings per site. It was felt that the site H227 at No 70 Smeeth Road should be considered in favour of two sites on School Road.

That the PC should respond to the consultation to say that it preferred the site at H227 as this would be in keeping with the linear style of the village and was road frontage. Site S224 on School Road could also be included, if the BC wanted, but the road would need to be improved to support the additional traffic but it was not felt that there should be two additional sites on School Road, as proposed by the BC, due to the amount of additional traffic and school usage.

Prop: Cllr Coleman

2nd: Cllr Thorpe

Agreed.

Cllr Long arrived at this point giving his apologies for being late.

9. Damage to Trod on Smeeth Road

The Clerk advised that there had been two incidents of HGVs parking on the trod between No 90 - 100 Smeeth Road and causing damage along with obstruction. The

damage had been reported to Highways and the obstruction to the police. It was agreed that Highways should be asked to install posts on this area to prevent HGVs who had visited local businesses from parking on the road. Clerk to issue letter to local business asking them to amend their entrance to allow an HGV to park between their gates and the road. *Action: Clerk to contact Highways and local business.*

10. Highways issues

New issues to be reported and update on previously reported issues:

Trinity Road (from Trinity Hall Farm to Hall Road junction) – pot holes. Highways had advised this work would be completed within the next 5-6 weeks.

Hope Lane – pot holes.

Smeeth Road (Emneth Hungate end) – trees need trimming around village gateway.

Action: Clerk to report new issues.

11. Appointment of Internal Auditor for 2018/19

Mrs Christine Hurley from Fincham was willing to continue in the role for 2018/19.

To appoint Mrs Hurley as the Internal Auditor for 2018/19

Prop: Cllr Norman

2nd: Cllr Askew

Agreed.

12. Village Litter Pick

Cllr Coleman had asked for the item to be placed on the agenda as she had received a request from some residents for the PC to consider organising a village litter pick. The Clerk explained the additional work which would be involved if the event was organised by the PC, in order to comply with the requirements of the PC insurance policy. It was agreed that the event should be organised by a group of volunteers rather than the PC. It was agreed that the PC car park at the Playing Field could be used as the hub and to store the collected rubbish if the event took place on a Sunday and the group arranged for the rubbish to be collected on the following day by the BC.

13. Finance

a. *Accept accounts to 31st March 2019.*

Prop: Cllr Gathercole

2nd: Cllr Coleman

Agreed.

b. The list of payments due as follows was read out:

Starboard Systems Ltd – accounts software license	£308.40
---	---------

CGM Ltd – grounds maintenance	£249.60
-------------------------------	---------

King's Lynn IDB – drainage rates	£76.96
----------------------------------	--------

NPFA – membership subscription	£25.00
--------------------------------	--------

Agree to sign cheques and approve payments.

Prop: Cllr Gathercole

2nd: Cllr Askew

Agreed.

14. Planning Matters

a. Applications received since last meeting:

i **19/00492/F Proposed replacement dwelling and detached garage at 6 Trinity Road.** The PC discussed the application and made a decision to SUPPORT the application as it would be an improvement to the street scene.

ii **19/00634/F Proposed menage at Fenhaven 326 Smeeth Road.** The PC discussed the application and made a decision to SUPPORT the application.

b. Planning decisions from the BC. The following application had been approved:

i **19/00273/F Front extension to existing office building at Askew and Barrett (Pulses) Ltd 108-110 Smeeth Road.**

15. Public Speaking

Resolved that meeting be adjourned for public speaking,

Prop: Cllr Askew

2nd: Cllr Gathercole

Agreed.

Meeting re-started.

16. Councillors Concerns and Agenda Items for the Next Meeting

Items to remain on agenda as already agreed.

17. Date of Next Parish Council Meeting

Monday 29th April 2019 for the Annual Parish Meeting at 7.30pm. Monday 13th May 2019 at 7.15pm for a Playing Field Management Partnership meeting followed by the Annual Parish Council meeting at 7.30pm; all meetings at Marshland Hall.

Cllrs Norman and Thorpe to check accounts before the May and June meeting.

Meeting closed at 8.25pm.