

# MARSHLAND ST JAMES PARISH COUNCIL

I hereby give you notice that an Ordinary Meeting of the above named Parish Council will be held at Marshland Hall **at 7.30pm on 9<sup>th</sup> December 2019**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

*Sarah Thorpe* Sarah Thorpe

Clerk to the Parish Council

3<sup>rd</sup> December 2019

## Account checking at 7pm

Cllrs Gathercole and Partridge

## AGENDA

- 1 Receive and consider acceptance of **apologies for absence**
- 2 **Approve the minutes** of 11<sup>th</sup> November
- 3 Receive **declarations of interest** on agenda items
- 4 Adjourn the meeting to allow for **public comments** on agenda items
- 5 Receive **matters arising** from minutes (*for information only*)
- 6 Receive **correspondence** (*for information only*)
- 7 To discuss issues from the **Playing Field Management Partnership** meeting including:
  - a. Electric supply for flood lighting to MUGA
- 8 Update on a **neighbourhood plan for the village**
- 9 To consider use of **social media to promote the Parish Council**
- 10 To consider **appointment of member to carry out allotment inspections**
- 11 To review **Parish Council policies and documentation**
- 12 To agree **Parish Council meeting dates for 2020**
- 13 To review **electronic issue of agendas and draft minutes to members**
- 14 **Highways issues** – to report new issues & discuss any outstanding matters
- 15 **Finance** –
  - a Accept accounts to 30<sup>th</sup> November 2019
  - b Agree to sign cheques & approve payments
  - c Draft budget for 2020/21
- 16 **Planning matters**
  - a To consider applications received since last meeting including:
    - i 19/01995/F Proposed new dwelling at land N of 292 Smeeth Road
  - b Receive planning decisions from Borough Council
- 17 Adjourn the meeting to allow for **public comments** on agenda items
- 18 Receive items of concern & matters to be included on the **next agenda**
- 19 Confirm the date of **next Parish Council Meeting** – 13<sup>th</sup> January 2020
- 20 **Confidential item (public and press to be excluded)** To further consider a request from the Clerk for a review of her pay scale.