

MARSHLAND ST JAMES PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting held on 8th July 2019

Present

Councillors: Askew (Chair), Coleman, Didwell, Gathercole, Partridge, Redhead, Norman, & Thorpe.
Borough Councillor Long.

1 member of the public

Clerk – S Thorpe

1. Apologies for Absence

Apologies had been received from Cllr Wilkinson.

2. Confirm Minutes of Meetings Held on 10th & 24th June 2019

Having been circulated before the meeting the minutes were accepted as a true and accurate record by all present at the meetings.

3. Declarations of Interest

None.

4. Public Speaking

Resolved that meeting be adjourned for public speaking,

Prop: Cllr Norman

2nd: Cllr Gathercole

Agreed.

Meeting re-started.

5. Matters Arising

None.

6. Correspondence

Circulated prior to meeting: BC – new property addresses 181, 183, 185 Smeeth Road; Police – parish newsletters, rural crime newsletters; NALC – training update; CAN – newsletters, funding and sector news; NCC – early help services directory & bulletin, Parish Partnership Scheme for 2020/21, temporary road closure of Rustons Road from 15th–17th July; Active Places – newsletter; Shakespeare’s Guildhall – call for volunteers
Brought to meeting: Invite to CAN AGM on 23rd July; Clerks and Councils Direct.

7. Playing Field Management Partnership (PFMP)

The PFMP had asked the PC to obtain a quotation from CGM Ltd for hollow spiking the bowls green at the end of the season. Clerk to obtain quotation and advise Cllr Norman; cost to be refunded to the PC by the Bowls Club.

The PFMP had asked the PC to order the soil required for the bowls green and that the bill should be paid from the budget allowed by the PC for maintenance of the bowls green; any cost above the budget would be paid by the Bowls Club. Cllr Norman to order the soil.

To authorise ordering of the soil to be billed to the PC.

Prop: Cllr Norman

2nd: Cllr Gathercole

Agreed.

8. Electronic issue of agenda and draft minutes to members

The Clerk asked the PC to consider the issue of future agendas and draft minutes to members via email. This would reduce paper waste and members could then have the option of using electronic devices at meetings in place of printed material. Some paper copies would be available at the meeting for members if needed.

That electronic issue of agenda and draft minutes should be trialled for 3 months.

Prop: Cllr Askew

2nd: Cllr Thorpe

Agreed.

9. Highways issues

St Paul’s Road South (near Mill House) – wooden posts installed on highway had been removed.

Highways Rangers had attended to the following:

Smeeth Road (near Trinity Road junction) – rut in road next to footpath repaired.

Smeeth Road – village gates either end strimmed and hedge cut.

Middle Drove (near Fir Tree Farm) – pot holes repaired

Chapel Road/School Road junction – pot holes repaired

Other issues which had been reported recently had been programmed for repair.

Smeeth Road – request for signs warning of horse riders on road. Highways had advised that these were usually only installed where there were commercial stables or a bridleway which staggered along the road; however, they would take a look and respond once they had viewed the area.

Chairman..... Date.....

New issues to report and old issues to follow up:

Chapel Lane/School Road, Tilney Fen End – pot holes not fixed as reported.

Smeeth Road (between 145 and 161) – weeds in pavement need spraying.

Smeeth Road/Walton Road junction – chase up new finger post to be installed and original post to be given to PC.

Letters had been sent to a number of residents about overhanging hedges and trees, whilst this had been mentioned at the PC meeting a couple of months ago members had not been told that the letters had been issued. The Chair acknowledged that this had been an oversight.

Trinity Road/Smeeth Road junction – hedge and field needs cutting.

Black Drove/School Road junction – street name plate for Black Drove damaged.

Black Drove (from junction with School Road) – BT installing new post too close to the road.

Smeeth Road/Walton Road junction – Rangers to trim verge around green telephone box.

Action: Clerk to report issues to Highways and BC as appropriate.

10. Finance

- a. *Accept accounts to 30th June 2019.*

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| <i>Prop: Cllr Askew</i> | <i>2nd: Cllr Gathercole</i> | <i>Agreed.</i> |
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- b. The list of payments due as follows was read out:

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| Norfolk SLCC – Chairs attendance at conference | £49.50 |
| URM (UK) Ltd – bottle bank emptying | £1.80 |
| CGM Group Ltd – grounds maintenance for June | £202.80 |
| BCKLWN – Election recharge | £49.55 |

Agree to sign cheques and approve payments.

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| <i>Prop: Cllr Norman</i> | <i>2nd: Cllr Partridge</i> | <i>Agreed.</i> |
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11. Planning Matters

- a. Applications received since last meeting: None
- b. Planning decisions from the BC.
 - i. **19/00634/F Proposed menage at Fenhaven 326 Smeeth Road** – permitted.
 - ii. **19/00740/F Change of use of existing piggery to residential dwelling at Meadow View Farm, Rustons Road** – withdrawn.

12. Public Speaking

Resolved that meeting be adjourned for public speaking.

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| <i>Prop: Cllr Gathercole</i> | <i>2nd: Cllr Askew</i> | <i>Agreed.</i> |
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Meeting re-started.

13. Councillors Concerns and Agenda Items for the Next Meeting

Items to remain on agenda as already agreed.
 Clerk to contact BC Planning Dept about construction site on School Road to enquire on situation, response to be emailed to members.

14. Date of Next Parish Council Meeting

Monday 9th September 2019 at 7.15pm, for a Playing Field Management Partnership meeting followed by an Ordinary Parish Council meeting at 7.30pm; all meetings at Marshland Hall.
 Cllrs Wilkinson and Askew to check accounts before September meeting.
 Meeting closed at 8.05pm.