

MARSHLAND ST JAMES PARISH COUNCIL

I hereby give you notice that an Ordinary Meeting of the above named Parish Council will be held at Marshland Hall **at 7.30pm on 11th March 2019**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Sarah Thorpe Sarah Thorpe

Clerk to the Parish Council

5th March 2019

Account checking at 6.45pm

Cllrs Coleman and Gathercole

AGENDA

- 1 Receive and consider acceptance of **apologies for absence**
- 2 **Approve the minutes** of 11th February
- 3 Receive **declarations of interest** on agenda items
- 4 Adjourn the meeting to allow for **public comments** on agenda items
- 5 Receive **Matters arising** from minutes (*for information only*)
- 6 Receive **Correspondence** (*for information only*)
- 7 To consider a further request to **move the Glass Recycling Bank at the Playing Field**
- 8 To discuss any issues from the **Playing Field Management Partnership meeting**
- 9 To provide information on a further **Casual Vacancy for a Parish Councillor**
- 10 To consider issue of a **letter of thanks to former Parish Councillors**
- 11 To consider a response to the **Borough Council Local Plan Review Consultation**
- 12 **Highways issues** – to report new issues & discuss any outstanding matters
- 13 To consider entering into a **License with Scribe for accounts software**
- 14 To review the **Parish Council Insurance requirements for 2019/20 and accept the renewal quotation**
- 15 To **update the signatories for the bank account**
- 16 To approve the **Clerk's National Pay Award for 2019**
- 17 **Finance** –
 - a Accept accounts to 28th February 2019
 - b Agree to sign cheques & approve payments
- 18 **Planning matters**
 - a To consider applications received since the last meeting including:
 - i 19/00273/F Front extension to existing office building at Askew & Barrett (Pulses) Ltd
 - b Receive planning decisions from Borough Council
- 19 Adjourn the meeting to allow for **public comments** on agenda items
- 20 Receive items of concern & matters to be included on the **next agenda**
- 21 Confirm the date of **next Parish Council Meeting** – 8th April 2019