

## MARSHLAND ST JAMES PARISH COUNCIL

### Minutes of the Playing Field Management Partnership held on 13<sup>th</sup> January 2020

#### Present

Councillors – Wilkinson (Chair), Gathercole, Norman & Partridge. Representatives – Mr Gowler.

Five members of the public

Clerk – S Thorpe

1.       **Apologies**  
Apologies had been received from Miss Wabe.
2.       **Declarations of Interest on agenda items**  
None
3.       **Confirm minutes of the meeting held on 9<sup>th</sup> December 2019**  
Having been circulated before the meeting, the minutes were accepted as a true and accurate record and signed by the Chair.
4.       **Matters arising**  
None.
5.       **Update on replacement of the Skate Ramp and refurbishment of MUGA area including quotations for flood lighting to MUGA.**  
Marshland Hall Committee had advised that they would give permission for the electric supply at the Hall to be used for the flood lighting. A meter would need to be installed in the plant room and the Hall would bill the PC for the cost of the electricity, no admin fee would be imposed while the PC continued to provide financial support to the Hall. The PC would need a mechanism to turn the lights on and off in a secure fitting on the outside of the building, in a position to be agreed. The Hall committee were in conversation with their solicitor regarding a possible change to the lease for this and should this be necessary they would expect the PC to cover the cost.  
The Clerk advised that she had now obtained three quotations for the flood lighting, they were briefly discussed and it was agreed they should be passed to Sport England so that they could make a decision on the grant funding. A parent had suggested an alternative location for the new Skate Ramp at the back of the play area, next to the slide, it was agreed that this appeared to be a better option. Clerk to also check quotations for MUGA refurbishment to see what surface had been proposed.
6.       **Update on CCTV survey of the damaged culvert at the front of the playing field**  
Contractor was still waiting for weather to improve before he could carry out the survey.
7.       **Report from the Annual Inspection**  
Copies of the report had been provided to all members. The Chair advised that as usual all of the issues raised were of low or very low priority.  
*To authorise Cllr Gathercole and Cllr Norman to carry out repairs as needed.*  
*Prop: Cllr Wilkinson                      2<sup>nd</sup>: Cllr Partridge                      Agreed.*
8.       **Issues connected to the new Marshland Hall**  
None at the moment.
9.       **Maintenance of the football pitches**  
Mr Gowler advised that all was okay as there had not been very much use recently.
10.      **General maintenance issues at the Playing Field**  
Cllr Gathercole advised that the soil analysis had been received for the bowls green. He had also carried out some urgent remedial work on the car park surface which had been authorised by the PC Chair and Clerk.
11.      **Football**  
Nothing to report.
12.      **Report from user groups**  
None.
13.      **Members concerns or items for next agenda**  
Items to remain on the agenda as already agreed.
14.      **Date of next meeting of the Playing Field Management Partnership**  
The next meeting of the Playing Field Management Partnership would be on 10<sup>th</sup> February 2020 at the Marshland Hall from 7.15pm.

Meeting closed at 7.30pm

Chairman..... Date.....