

# MARSHLAND ST JAMES PARISH COUNCIL

## Minutes of the Ordinary Parish Council Meeting held on 13<sup>th</sup> January 2020

### Present

Councillors: Askew (Chair), Coleman, Gathercole, Partridge, Redhead, Norman, Thorpe and Wilkinson

4 members of the public

Clerk – S Thorpe

### 1. Apologies for Absence

Apologies had been received from Cllr Didwell, Borough Councillors Ayres and Long, and County Councillor Humphrey.

### 2. Confirm Minutes of Meeting Held on 9<sup>th</sup> December 2019

Having been circulated before the meeting the minutes were accepted as a true and accurate record by all present at the meeting.

### 3. Declarations of Interest

None.

### 4. Public Speaking

*Resolved that meeting be adjourned for public speaking,*

*Prop: Cllr Norman*

*2<sup>nd</sup>: Cllr Gathercole*

*Agreed.*

*Meeting re-started.*

### 5. Matters Arising

The contractor had advised that there was a delay in producing the new village sign which was due to the poor condition of the old sign and some personal issues.

### 6. Correspondence

Circulated prior to meeting: Police – newsletters, rural crime newsletters, scam, rogue trader & consumer alerts, drop in surgeries, police and crime commissioners budget consultation 2020/21; NALC – newsletters, training update; NCC – early help services directory and bulletin, temporary closure of Hungate Road, Emneth from 13<sup>th</sup> -15<sup>th</sup> January; NPT&S – training update; NHS Clinical Commissioning Groups Norfolk – winter stakeholder briefing. At the meeting: Clerks & Councils Direct Newsletter.

### 7. Playing Field Management Partnership (PFMP)

Three quotations had now been received for the flood lighting, the PFMP had agreed to pass the quotations to Sport England so that they could make a decision on the grant.

### 8. Neighbourhood Plan for the village

The BC had been asked to designate the whole of the parish as a Neighbourhood Plan area; the officer dealing with this had been on leave so no reply had been received.

### 9. Highways issues

Issues to be reported to Highways:

Smeeth Road (near No 120) – loose sewerage cover

School Road (near No 29) – pot hole

School Road (near No 60) – cover off pipework

Smeeth Road (near No 100) – damage to trod by Openreach vehicles (box no 7)

Smeeth Road (from No 88-100 & 104-118B) – trod is in very poor condition. Clerk to contact Highways and ask them for a meeting and send letter to business.

Smeeth Road – vehicle parked on side of road on corner. Clerk provided details from conversation with resident. Clerk to contact resident again and ask for parking lights.

### 10. Finance

#### a. Accept accounts to 31<sup>st</sup> December 2019.

*Prop: Cllr Gathercole*

*2<sup>nd</sup>: Cllr Norman*

*Agreed.*

#### b. The list of payments due as follows was read out:

Carney Agricultural services – soil analysis £24.00

The Play Inspection Co Ltd – annual inspection £114.00

E & DE Gathercole – repairs to car park £54.00

*Agree to sign cheques, approve payments and sign direct debit/standing orders.*

*Prop: Cllr Thorpe*

*2<sup>nd</sup>: Cllr Wilkinson*

*Agreed.*

#### c. Expenditure for repairs to village sign – the Clerk advised that the expenditure was shown under item 19 (CIL expenditure) for the current year.

#### d. Budget for 2021/20 and setting the Precept – a budget and explanation notes had been given to all Councillors. The options were considered and briefly discussed.

*To set the Precept for 2020/21 at a 5% increase to the Band D taxbase from the current year.*

Chairman..... Date.....

*Prop: Cllr Norman*

*2<sup>nd</sup>: Cllr Wilkinson*

*Agreed.*

**11. Planning Matters**

a. Applications received since last meeting: None

b. Planning decisions from the BC: the following application had been permitted -

i. **19/01713/F Proposed new dwelling and detached double garage at land rear of Victoria House, Bonnetts Lane.**

c. Deputy to attend Planning Committee meetings: The Chair explained that it would be helpful if the PC would authorise her to appoint a deputy if she was unable to attend.

*That Cllr Askew be given the authority to appoint a deputy to attend in her absence.*

*Prop: Cllr Askew*

*2<sup>nd</sup>: Cllr Gathercole*

*Agreed by a majority.*

**12. Public Speaking**

*Resolved that meeting be adjourned for public speaking.*

*Prop: Cllr Askew*

*2<sup>nd</sup>: Cllr Wilkinson*

*Agreed.*

*Meeting re-started.*

**13. Councillors Concerns and Agenda Items for the Next Meeting**

Items to remain on agenda as already agreed along with an item on the problem of dog fouling in the village and if additional signage could be installed.

**14. Date of Next Parish Council Meeting**

Monday 10<sup>th</sup> February 2020 at 7.15pm, for a Playing Field Management Partnership meeting followed by an Ordinary Parish Council meeting at 7.30pm; all meetings at Marshland Hall.

Cllrs Partridge and Norman to check accounts before February meeting.

Meeting closed 8.05pm.