

## MARSHLAND ST JAMES PARISH COUNCIL

### Minutes of the Ordinary Parish Council Meeting held on 9<sup>th</sup> March 2020

**Present**

Councillors: Askew (Chair), Coleman, Didwell, Gathercole, Partridge and Thorpe

4 members of the public

Clerk – S Thorpe

**1. Apologies for Absence**

Apologies had been received from Cllrs Norman, Redhead and Wilkinson.

**2. Confirm Minutes of Meeting Held on 10<sup>th</sup> February 2020**

Having been circulated before the meeting the minutes were accepted as a true and accurate record by all present at the meeting.

**3. Declarations of Interest**

None.

**4. Public Speaking**

*Resolved that meeting be adjourned for public speaking,*

*Prop: Cllr Gathercole                      2<sup>nd</sup>: Cllr Partridge*

*Agreed.*

*Meeting re-started.*

**5. Matters Arising**

Smeeth Road – Parking on the side of the road after dark. Cllr Long had advised that he felt this was a matter for the police as the BC only enforced traffic orders.

Smeeth Road – white posts installed in the Highway. The resident had referred the Clerk to Highways, as they were aware of the situation. Highways had advised that they had asked the resident to remove the posts.

**6. Correspondence**

Circulated prior to meeting: Police – rural crime newsletters, connect alerts, newsletters; NALC – newsletters, training bulletin, info on spring conference; NCC – early help services directory and bulletin; Keep Britain Tidy – The Great British Spring Clean; BC – Carers conference on 18<sup>th</sup> March; Elizabeth Truss MP – info on pilot scheme accessing cash in rural communities; CAN – sector news.

Brought to the meeting: Clerk & Councils Direct Newsletter.

**7. Playing Field Management Partnership (PFMP)**

The PFMP meeting had been cancelled due to lack of enough members present to hold the meeting. The Clerk updated the PC on the progress of the grant application with Sport England for the skate ramp and MUGA refurbishment project. One of the flood lighting contractors had provided a revised quotation based on Sport England guidance for the levels of lighting required to play the proposed sports; however, this needed to be split and the correct quotation was still awaited. The other contractor had not yet responded to confirm their quotation was compliant with Sport England requirements. The Clerk had contacted the BC to enquire on the progress of their scheme to allow applications to a community CIL fund; this was still being investigated by a committee and any recommendations would need to be approved by cabinet so it was unlikely that this would be available in the near future. Confirmation had been received from The Robert Hall Charity that the PC had been awarded £10k towards the project. This pledge was valid for 3 years but the PC needed to show that it had funds to complete the project. The next agenda to contain an item to consider splitting the project, so that the skate ramp could go ahead as soon as possible, if there was still no decision on the grant for the flood lighting. Cllr Gathercole was awaiting a quotation for spraying the playing field but would be starting the maintenance of the play equipment.

**8. Neighbourhood Plan for the village**

A meeting of the working party had taken place to discuss initial suggestions to be considered for inclusion in the plan; Cllr Thorpe had agreed to take the lead within the group. It had been decided to arrange a meeting with the BC representative to discuss the initial ideas and seek their advice, before arranging a public meeting and setting up a steering group to include residents. It was unlikely this meeting would go ahead before the next PC meeting due to the availability of the BC representative.

**9. Highways issues**

New issues to be reported and old issues to be followed up with Highways:

Smeeth Road – vehicles parked on side of road on corner. Following the response from Cllr Long it was agreed his comments should be referred to the police.

Chairman..... Date.....

- Smeeth Road (near No 192) – pot hole  
 Smeeth Road (near No 155) – loose manhole cover  
 School Road – overhanging hedges still needed to be trimmed  
 Smeeth Road (between No 135-137) – builders rubbish near to Highway  
 Smeeth Road (junction with School Road/Walton Road) – finger post still not reinstated  
 Clerk to chase up issues discussed with Highways Technician by Cllr Gathercole.

**10. Finance**

- a. Refund of electricity costs paid by MDCSC for construction of Hall – members were informed the cost of the electricity used by the contractor, during construction of the Hall, which had been paid to the PC and charged to the Hall, had not been claimed by the electricity supplier despite the Clerk chasing this matter up numerous times. The account had been closed by the supplier in February 2018. The Hall committee had asked if the money could be refunded to them. The matter was discussed.

*To refund the £2011.25 to the Hall on the condition that if the electric supplier did ask for this money, at some point in the future, it would be repaid to the PC.*

*Prop: Cllr Thorpe 2<sup>nd</sup>: Cllr Gathercole Agreed.*

- b. *Accept accounts to 29<sup>th</sup> February 2020.*

*Prop: Cllr Gathercole 2<sup>nd</sup>: Cllr Partridge Agreed.*

- c. The list of payments due as follows was read out:

Miss S J Thorpe – clerks expenses/training	£105.41
SLCC Enterprises Ltd – clerks conference	£88.00
Upwell PC – contribution to grit bin at health centre	£3.60
Starboard Systems Ltd – accounts software license	£254.70
CGM Ltd – grounds maintenance for playing field	£69.60
MDCSC – refund of electric costs	£2011.25

*Agree to sign cheques and approve payments.*

*Prop: Cllr Askew 2<sup>nd</sup>: Cllr Partridge Agreed.*

**11. Planning Matters**

- a. Applications received since last meeting:

- i. **20/00027/F Proposed rear extension to dwelling, detached car port/workshop. Replacement porch, removal of existing annex and extension of gravel driveway at Fairview, 15 Walton Road.** The application had been received since the last meeting and a reply to the consultation had been required before this meeting; the majority response had been in SUPPORT of the application.

- ii. **20/00235/F New dwelling at land W of Brambles Cottage, Dades Lane.** The application was discussed.

*To SUPPORT the application.*

*Prop: Cllr Partridge 2<sup>nd</sup>: Cllr Thorpe Agreed by majority*

- iii. **20/00305/F Proposed Replacement Dwelling at 8 Trinity Road.** The application was discussed.

*To SUPPORT the application.*

*Prop: Cllr Gathercole 2<sup>nd</sup>: Cllr Askew Agreed*

- b. Planning decisions from the BC: the following applications had been permitted -

- i. **19/01907/O Proposed residential development at Land NE of 36 School Road**

- ii. **19/01995/F Proposed new dwelling and associated works at land N of 292 Smeeth Road.**

**12. Public Speaking**

*Resolved that meeting be adjourned for public speaking.*

*Prop: Cllr Gathercole 2<sup>nd</sup>: Cllr Askew Agreed.*

*Meeting re-started.*

**13. Councillors Concerns and Agenda Items for the Next Meeting**

Items to remain on agenda as already agreed.

**14. Date of Next Parish Council Meeting**

Monday 6<sup>th</sup> April 2020 at 7.15pm, for a Playing Field Management Partnership meeting followed by an Ordinary Parish Council meeting at 7.30pm; all meetings at Marshland Hall.

Cllrs Thorpe and Wilkinson to check accounts before April and May meetings.

**15. Legal advice regarding possible change to the lease with MDCSC**

No information available at this point.

Meeting closed 8.18pm.

Chairman..... Date.....