

MARSHLAND ST JAMES PARISH COUNCIL

Minutes of an Ordinary Parish Council Meeting held on 11th January 2021

This meeting was held virtually in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

Present

Councillors: Askew (Chair), Coleman, Didwell, Gathercole, Redhead, Norman, Thorpe & Wilkinson
County Councillor: Humphrey

4 members of the public

Clerk – S Thorpe

1. Apologies for Absence

Apologies had been received from Cllr Partridge and Borough Cllr Long.

2. Confirm Minutes of Meeting Held on 14th December 2020

Having been circulated before the meeting the minutes were accepted as a true and accurate record by all present at the meeting.

3. Declarations of Interest

None.

4. Public Speaking

Resolved that meeting be adjourned for public speaking,

Prop: Cllr Norman

2nd: Cllr Gathercole

Agreed.

Meeting re-started.

5. Planning Matters

a. Applications received since last meeting:

i. **20/01832/F Erection of 5 timber glamping huts and associated work at Bank House Farm, Middle Drove.** The application was discussed. Following a proposal by Cllr Coleman, seconded by Cllr Norman it was agreed to SUPPORT the application but to recommend that any approval should include a condition that an ecological survey should be carried out on the site.

ii. **20/02044/F Removal or variation of condition 2 of planning permission 19/01247/F: Retrospective sub-division of old industrial unit at Rapiscan Systems, Middle Drove.** The application was discussed. Following a proposal by Cllr Thorpe, seconded by Cllr Norman, it was agreed by all to OBJECT to the application due to noise or disturbance resulting from use, including proposed hours of operation which would have a detrimental impact on amenity of neighbours and highways concerns regarding any extension to the periods of operation.

iii. **20/01920/F Change of use of agricultural field to paddocks and erection of stables at 38 Smeeth Road.** The application was discussed. Following a proposal by Cllr Askew, seconded by Cllr Norman, it was agreed to SUPPORT the application.

iv. **20/01889/F Change of use of land to residential garden land at Rose Cottage, Rands Drove.** The application was discussed. It was agreed by all to SUPPORT the application.

b. Planning decisions from the BC. The following applications had been permitted:

i. **20/01662/F Extension onto garage to form work from home office at 4 Walton Road.**

ii. **20/01405/F Single storey rear extension and alterations to dwelling at Woodsmoke, 250 Smeeth Road.**

iii. **20/01666/RM Reserved matters application: construction of four dwellings at Land NE of 36 School Road.**

6. Matters Arising

None.

7. Correspondence

NCC – Update on Norwich Western Link project; Norfolk ALC – newsletters, updates from the Wellbeing initiative; Police – rural crime updates, newsletters, budget consultation; BC – weekly Covid 19 updates; survey regarding future transport in East Anglia; A47 Guyhirn junction project; Clerks & Councils Direct Newsletter.

8. Playing Field Management Partnership (PFMP)

a. The PFMP had asked the PC to approve reappointment of the current contractor to carry out the annual inspection of the play equipment.

To approve the request

Prop: Cllr Askew

2nd: Cllr Norman

Agreed.

Chairman..... Date.....

- b. The PFMP had asked the PC to authorise the Clerk contacting King's Lynn IDB to ask them to contact landowners regarding their responsibilities with keeping ditches clear in relations to a ditch between Smeeth Road and Hope Lane. The request was approved.

9. Highways issues

Highways had advised the following:

Smeeth Road (Trodd between Trinity Road junction and St Johns Fen End) – Highways had been contacted about the poor condition of the trodd in two areas as two separate residents had fallen over, sustaining injuries. Highways had advised repairs would be carried out to the two areas and a developer was to repair another area adjacent to this. Cllr Thorpe advised that he was the developer and would be carrying out repairs by removing the old trodd and replacing, with a more substantial base, in the area where he was building new properties. This could not be done until the spring and if the wooden posts were not installed by Highways, after the repairs, the trodd was likely to get damaged again. Highways had not advised when they would be carrying out their repairs and had not mentioned the wooden posts, which they had agreed to install to prevent further damage from vehicles parking on the trodd. Clerk to ask when repairs would be done and ensure wooden posts would be installed.

Smeeth Road (cleaning of village gateways) – The Chair and Vice-Chair had cleaned the gateways.

Outstanding issues to follow up and new issues to report:

Hope Lane – pot holes had not been marked for repair.

Smeeth Road (near No 165) – footpath still needed repair.

Smeeth Road (Trodd) – issue with poor condition in another area close to Trinity Road.

School Road/Black Drove junction – pot holes.

Middle Drove (passing place) – request from resident for Highways to install sign advising the area was a passing place only and not for parking.

Action: Clerk to follow up outstanding issues and report new issues to Highways.

10. Finance

- a. *Accept accounts to 31st December 2020.*

Prop: Cllr Wilkinson 2nd: Cllr Gathercole Agreed.

- b. The list of payments due for December:

A list had been provided to members before the meeting, payments totalling as follows:

Miss S J Thorpe – Clerk's expenses, admin, training, subscription	£106.00
BCKLWN – signage for play area	£28.80
Play Inspection Co Ltd – annual play equipment inspection	£114.00
CGM Ltd – grounds maintenance	£30.00
Miss S J Thorpe – Clerks salary January	£575.20
Haven Power – street lighting electric for January	£73.24

Agree to sign cheques and approve payments.

Prop: Cllr Norman 2nd: Cllr Gathercole Agreed.

- c. Budget for 2021/22 and setting the Precept - a revised budget and explanation notes had been given out to all Councillors prior to the meeting. A brief discussion took place. The Clerk advised that the income and expenditure would balance without the need for the PC to increase the Precept paid by households if the figure was set at £30,425. In the current economic climate, the Clerk recommended that the PC should set the figure at this amount which would be a zero percent increase to residents.

To set a Precept of £30,425; a zero percent increase to residents.

Prop: Cllr Norman 2nd: Cllr Gathercole Agreed.

11. Public Speaking

Resolved that meeting be adjourned for public speaking.

Prop: Cllr Wilkinson 2nd: Cllr Thorpe Agreed.

Meeting re-started.

12. Councillors Concerns and Agenda Items for the Next Meeting

Items to remain on the agenda as agreed.

13. Date of Next Parish Council Meeting

Monday 8th February 2021 at 7.00pm, for a Playing Field Management Partnership meeting followed by an Ordinary Parish Council meeting at 7.30pm; all meetings will be held virtually.

Meeting closed at 8.07pm.

Chairman..... Date.....