

## MARSHLAND ST JAMES PARISH COUNCIL

### Minutes of an Ordinary Parish Council Meeting held on 14<sup>th</sup> June 2021

#### Present

Councillors: Askew (Chair), Coleman, Didwell, Gathercole, Norman, Redhead.

2 members of the public

Clerk – S Thorpe

#### 1. Apologies for Absence

Apologies had been received from Cllr Partridge, Cllr Thorpe, Cllr Wilkinson and County Cllr Dawson.

#### 2. Confirm Minutes of Meeting Held on 17<sup>th</sup> May 2021

Having been circulated before the meeting the minutes were accepted as a true and accurate record by all present at the meeting.

#### 3. Declarations of Interest

None.

#### 4. Public Speaking

*Resolved that meeting be adjourned for public speaking,*

*Prop: Cllr Askew*

*2<sup>nd</sup>: Cllr Norman*

*Agreed.*

*Meeting re-started.*

#### 5. Planning Matters

##### a. Applications received since last meeting:

i. **21/00877/CU Retrospective change of use to garden land at Rose Cottage, Rands Drove.** The application was discussed and it was agreed by all to SUPPORT the application.

ii. **21/01058/CU Retrospective change of use of land to access and yard to serve existing agricultural business at Rose Cottage, Rands Drove.** The application was discussed and it was agreed by all to SUPPORT the application.

iii. **21/01073/F Single storey rear extension onto dwelling and construction of detached double garage at 17 Walton Road.** The application was discussed and it was agreed by all to SUPPORT the application.

iv. **21/00643/F Erection of 2-storey side extension onto dwelling and erection of 2-car garage at 4 Walton Road.** The PC had been reconsulted on the application, as amendments had been received. The amendments were discussed and it was agreed by all to SUPPORT the application.

b. Planning decisions from the BC. The following applications had been approved:

i. **20/01576/F Installation of floodlighting to illuminate the existing 30m x 20m MUGA area at Marshland Hall, 156-158 Smeeth Road.**

ii. **21/00086/F Removal or variation of conditions 6 and 7 of permission 17/01675/O: Outline application for construction of 6 dwellings on vacant land between 135 and 145 Smeeth Road.**

iii. **21/00410/F Proposed extension and alterations including porch, rendering of front elevation and side and rear extensions at Homefield House, 19 Smeeth Road.**

iv. **21/00675/F Removal or variation of condition 1 of planning permission 17/01728/RM Reserved matters application, proposed 3 no. 4-bed new dwellings at 171 Smeeth Road.**

v. **21/00325/F Removal or variation of condition 2 of planning permission 17/01898/F: Proposed new dwelling and associated works at Marshfield, 11 Trinity Road.**

vi. **21/00516/F Single storey extension to rear of dwelling at 246 Smeeth Road.**

#### 6. Matters Arising

None.

#### 7. Correspondence

Circulated prior to meeting: NCC – temporary closure of Moyses Bank from 7<sup>th</sup>-11<sup>th</sup> June, Norwich Western Link update; NALC – wellbeing updates, weekly bulletins, training update; BC – Local Plan Review Briefing for Town & Parish Councils, new house name at 308 Smeeth Road; Updates from County Councillor Dawson; Vattenfall – Norfolk Projects' Community Benefit Fund; Call for support for QEH campaign.

Chairman..... Date.....

**8. Playing Field Management Partnership (PFMP)**

The Playing Field Management Partnership (PFMP) had asked the PC to approve the hourly rate of £10 per hour for a contractor to collect the litter and empty the bins. A discussion took place on the matter.

*To approve the request.*

*Prop: Cllr Askew*

*2<sup>nd</sup>: Cllr Gathercole*

*Agreed.*

**9. Order of items on the agenda**

Cllr Coleman expressed concern about "Planning" appearing before "Matters Arising" and "Correspondence" in case there were matters relating to planning within the later items. The Clerk advised that this rarely occurred and if it did any correspondence received in relation to planning would be mentioned under that item. The Chair advised that the current order of the agenda would remain.

**10. Neighbourhood Plan**

The BC had agreed to send out a representative to discuss initial ideas and the way forward with the Neighbourhood Plan Steering Group. Clerk to arrange meeting.

**11. Community Speed Watch Scheme**

Notices had been put on the PC website, notice board and on social media asking for volunteers to set up a Community Speed Watch Scheme. Cllr Redhead advised that so far, he had received four responses and application forms had been issued which needed to be returned to Norfolk Constabulary. Item to remain on agenda for next meeting to provide an update on number of applications returned.

**12. Amended proposal for street lighting on the new development off School Road**

The revised plan on the location and type of street lights had been provided to members prior to the meeting.

*To approve the installation of the two streetlights as per the map and specification submitted.*

*Prop: Cllr Norman*

*2<sup>nd</sup>: Cllr Redhead*

*Agreed.*

**13. Quotation for cleaning Village Gateways**

The Clerk advised that she had hoped to have a quotation for the meeting but it had not yet been received.

**14. Highways issues**

Highways had provided the following response to the issues reported:

Smeeth Road (No 153) – pot holes had been repaired but to a poor standard. The repair carried out was temporary and a permanent repair would be carried out.

Smeeth Road (junction of School Road/Walton Road) – finger post still not replaced. Details needed for content of finger post; Clerk provided and sign would be ordered.

Smeeth Road – horse and rider warning signs still not installed. Location requested; Clerk had provided and signs to be ordered.

School Road – overhanging trees reported previously still not trimmed. These had been cut back now as requested.

Smeeth Road – hedges overhanging footpath. Owners would be asked to cut.

Gravel Bank – hedges overhanging road. This is not a concern for them at the moment.

Bonnetts Lane/Smeeth Road junction – overhanging trees. As above.

Smeeth Road (junction with Long Lots/Rustons Road) – poor road surface. To be monitored but no action at the moment.

Smeeth Road (junction with School Road/Walton Road) – poor road surface. To be monitored but no action at the moment.

Smeeth Road (No 62) – pothole. Programmed for repair.

School Road (junction with Rands Drove) – street name sign for Rands Drove needs repairing. Item reported to BC and repair had been scheduled.

New issues to report:

Cllr Gathercole to provide Clerk with a list of issues at the end of the meeting.

*Action: Clerk to report new issues and follow up outstanding issues.*

**15. Finance**

a. *Accept accounts to 31<sup>st</sup> May 2021.*

*Prop: Cllr Askew*

*2<sup>nd</sup>: Cllr Gathercole*

*Agreed.*

b. The list of payments due for June as follows was read out:

MDCSC – donation to community facility £2000.00

St James Church – donation to community facility £350.00

Fenland Leisure Products Ltd – MUGA refurbishment £25285.20

Chairman..... Date.....

Haven Power – street lighting electric June	£73.24
CGM Group Ltd – grounds maintenance for March/April	£1756.80
Miss S J Thorpe – clerks’ salary for June	£575.20

*Agree to sign cheques and approve payments.*

*Prop: Cllr Gathercole                      2<sup>nd</sup>: Cllr Redhead*                      *Agreed.*

**16. Public Speaking**

*Resolved that meeting be adjourned for public speaking.*

*Prop: Cllr Norman                      2<sup>nd</sup>: Cllr Gathercole*                      *Agreed.*

*Meeting re-started.*

**17. Councillors Concerns and Agenda Items for the Next Meeting**

Items to remain on agenda as already agreed.

**18. Date of Next Parish Council Meeting**

Monday 12<sup>th</sup> July 2021 at 7.00pm, for a Playing Field Management Partnership meeting followed by an Ordinary Parish Council meeting at 7.30pm; all meetings at Marshland Hall.

Cllrs Thorpe & Wilkinson to check accounts before the July meeting.

Meeting closed at 8.03pm.