

## MARSHLAND ST JAMES PARISH COUNCIL

### Minutes of the Playing Field Management Partnership held on 17<sup>th</sup> May 2021

#### Present

Councillors – Wilkinson (Chair), Gathercole, Norman & Thorpe. Members – Miss Wabe.

County Councillor Dawson.

3 members of the public

Clerk – S Thorpe

**1. Apologies**

No apologies had been received.

**2. Declarations of Interest on agenda items**

None

**3. Confirm minutes of the meeting held on 8<sup>th</sup> March 2021**

Having been circulated before the meeting, the minutes were accepted as a true and accurate record and signed by the Chair.

**4. Matters arising**

None.

**5. Update on replacement of the Skate Ramp and refurbishment of MUGA**

Work had already started on the refurbishment of the MUGA with the new surface being installed and the areas around the new goal ends being prepared. Work was due to start on the new skate ramp at the end of the week. A portable toilet had been put at the front of the playing field but this was due to be moved to a more suitable location.

**6. Update on the drainage issue at the front of the playing field**

Cllrs Gathercole and Thorpe had met with a representative from the Internal Drainage Board (IDB) to discuss the situation and an approximate figure had been provided for the work needed on the ditch. It was agreed that the PC should be asked to contact the IDB to ask them to get in touch with all of the landowners on either side of the ditch (two on one side and four on the other), to remind them of their responsibility regarding riparian ditches and that they would be required to pay for their share of the work, which could be organised by the PC, but payment would be due to the IDB.

**7. Update on repairs to play equipment and car park**

The repairs to the play equipment had been completed along with installation of additional supports following initial issues. The repairs to the car park had also been completed. There was now a problem with the entrance to the car park and the Clerk had already been requested to obtain quotations for this work.

**8. Litter and rubbish collection**

The issue of additional litter and extra rubbish at the playing field was now a problem again. The Clerk had obtained quotations for a wheelie bin to hold the excess rubbish. The options were considered.

*To ask the PC to arrange for a 660L wheelie bin from Baco-Compak to be installed at the site with fortnightly collections.*

*Prop: Cllr Gathercole*

*2<sup>nd</sup>: Cllr Norman*

*Agreed.*

It was also agreed that the PC should be asked to look into the options for a contractor who could litter pick and empty the litter bins into the wheelie bin. It was thought that this could take 2 hours a week.

**9. Issues connected to the new Marshland Hall**

i. Request for use of the playing field for Farmers Markets – this request was approved.

ii. Request for additional signs advising that dogs are not allowed on the grass – Cllr Gathercole had already enquired on the price of additional signage following consultation with the PC Chair and Clerk.

iii. Permission to erect 6-8 scarecrows in a trail around the field at the back of the hall and one at the front near the dyke – this request was approved.

iv. Request for permission to hold bush craft activity days – this request was approved.

**10. General maintenance issues at the Playing Field**

An overhanging branch needed cutting at the bottom of the field. Cllr Wilkinson agreed to do this as soon as possible. The contractor had cut the hedge at the side of the bowls green but it had not been cut back enough. Cllr Gathercole to meet up with contractor to discuss.

**11. Maintenance of the football pitches**

Fertiliser had been provided and applied by Mr Andrew Askew. Clerk to send letter of thanks for the fertiliser and application.

Chairman..... Date.....

**12. Football**

None.

**13. Report from user groups**

Bowls had started.

**14. Members concerns or items for next agenda**

Items to remain on the agenda as already agreed.

**15. Date of next meeting of the Playing Field Management Partnership**

The next meeting of the Playing Field Management Partnership would be on 14<sup>th</sup> June 2021 from 7.00pm.

Meeting closed at 7.46pm