

MARSHLAND ST JAMES PARISH COUNCIL
Minutes of an Ordinary Parish Council Meeting
Held on 11th October 2021

Attendance and apologies (Agenda Item 1)

Elected Members		Present	Absent	Apologies
Cllr Askew	Chair	Yes		
Cllr Gathercole	Vice Chair	Yes		
Cllr Coleman		Yes		
Cllr Didwell		Yes		
Cllr Norman			Yes	Yes
Cllr Partridge			Yes	No
Cllr Redhead		Yes		
Cllr Thorpe		Yes		
Cllr Wilkinson		Yes		

Also present:

Neil Watson – Clerk to the Council

1 member of the public

Agenda Item	Discussion	Motion
2. Approve the minutes of 13 th September 2021	Accepted by acclaim	
3. Receive declarations of interest on Agenda Items	None	
4. Adjourn the meeting to allow for public comments on Agenda items		Proposed: Cllr Gathercole, seconded Cllr Wilkinson. All in favour
5. Planning Matters		
a. 21/01854/F Conversion of existing garage into bed/sitting room with en-suite. 120 Smeeth Road, Marshland St James	The Council SUPPORT the application, but make the following observations: 1 The bed/sitting room should remain part of the main house and not become a separate dwelling. 2 None of the windows will overlook a neighbouring property to their detriment. 3 Any damage to the 'trod' footway to the street frontage be minimised and fully re-instated on completion.	

Chairman.....Date.....

b. 21/01434/F Erection of six polytunnels at land west of Marshland Airfield, Middle Drove	The Council continue to SUPPORT the application despite the minor changes made on 5th October	
c. Planning decisions from the Borough Council	Application 20/01013/F Permanent permission for temporary dwelling on the site at Wrenfield, Black Drove was granted on 16 th September 2021.	
6. Receive matters arising from the minutes	None	

7. Receive correspondence	<p>17th September A47 dualling - from Cllr Dawson Arb Association ADB Guidance 2019 ASTCO textile fundraising CAN's Funding Newsletter CAN's September Newsletter Cllr Chris Dawson - Letter re Wisbech Incinerator Cllr Dawson's Welney Proposal Community Action Norfolk AGM, 26th October 2021 - Invitation to attend Kings Lynn Hospital - Feasibility Doc - from Cllr Dawson Latest Information, Advice, Useful Links and Service Updates from NCC Ncc reporting NCC Update Queen's Platinum Jubilee Beacons Unit 5 NALC_Good Councillors guide to neighbourhood planning</p> <p>24th September Cllr Dawson_ 1 Million Trees for Norfolk Cllr Dawson_ Highways matters Halloween Help wth Planting Trees Norfolk ALC Bulletin - 21 September 2021 Police update Sept 2021 PR3986 Statutory Consultation Letter Weekly update including new Confidence Boosting Covid-19 Testing kits Welney Wash Road Feasibility Examination & Proposals Withdrawn planning application</p> <p>1st October Advertising sign Norfolk ALC News Queen Elizabeth Public Consultation RE_ Full meeting Norfolk County Council - Local Incinerator Proposal Road Safety Community Fund Your _Memorial Token_ Unveiled Your invitation to The Queen's Green Canopy Briefing 🌳🌳🌳</p> <p>8th October £70,000 community fund could boost green projects A47 Capacity Issues A47 Guyhirn roadworks bulletin 27 Sept</p>	
8. Update on the 1 Million Trees for Norfolk initiative	This scheme has now been withdrawn	

Chairman.....Date.....

9. To discuss any issues from the Playing Field Management Partnership meeting	<p>The request to erect a permanent sign board was agreed, subject to erection not contravening any planning requirements.</p> <p>A small, laminated sign was circulated which has the text of a safety disclaimer for the skate ramp; it was agreed that the sign should be reproduced in a permanent form and fixed to the ramp as soon as possible. DG to obtain quotes and circulate them for approval.</p> <p>A letter from Marshland Women's Institute requested permission to plant a tree in the playing field to commemorate the centenary of the Isle of Ely Federation of Women's Institutes. The request was agreed, with the exact location to be decided following a site visit.</p>	
10. To discuss the Neighbourhood Plan	A Steering Group meeting is to be called in the near future to move this matter forward (date agreed after this meeting as 20 th October).	
11. To discuss a Community Speedwatch scheme for the parish	In the absence of any interest from the public this initiative is to be put in abeyance until next year.	
12. To discuss the ASTCO Textile Bank proposal	No appetite was shown for pursuing this matter.	
13. To receive (as the lighting authority) and sign the Section 38 agreement in respect of street lighting on School Road	The agreement is with the Council solicitor, it was proposed that once the solicitor confirms a final version the Chair and Vice Chair can sign it without waiting for the next Council meeting.	Proposed – Cllr Thorpe, seconded Cllr Wilkinson, all in favour

14. Highways Issues	Hedges at Trinity Road/Smeeth Road junction are overgrown The trod is in poor condition, appears not to have been trimmed or sprayed Potholes on Bonnetts Lane. Two of the new reflectors outside Askew Barrett have been destroyed. The Chair met with Cllr Dawson on 28 th September and took a tour of the village discussing many items including the trod and hedges. There are a number of outstanding Highways items to be followed up by the Clerk with Cllr Dawson.	
a. To consider the Road Safety Community Fund initiative	We are waiting for a response from Andy Wallace to allow us to start our application under the RSCF.	
b. Consider the extension of the 40mph speed limit on School Road	The Council have supported this proposal	
15. Finance		
a. Accept accounts to 30 th September 2021	Following checking by Cllr Askew and Coleman it was proposed that the accounts be accepted.	Proposed Cllr Askew, seconded Cllr Coleman, all in favour
b. Agree to sign cheques and approve payments	See schedule below	Proposed Cllr Askew, seconded Cllr Gathercole. All in favour
c. Review half-year account and budget summary	To be circulated after the meeting for approval at November meeting	
d. To consider quotations for repairs to the entrance to the playing field	It was agreed that this unfunded expenditure be postponed to 2022 and included in the 2022 budget. Grant funding via the Parish Partnership Scheme to be explored to assist with the cost.	
e. To receive the External Auditor's report on the AGAR for 2020/21	A clean report has been received from the External Auditor, it was proposed that the report be accepted and displayed on the website as required.	Proposed Cllr Thorpe, seconded Cllr Gathercole, all in favour

f. Consider replacement of the Council laptop provided to the Clerk	It was proposed that the purchase of a replacement laptop from Dell computers be made.	Proposed Cllr Redhead, seconded Cllr Gathercole. All in favour
g. Update on an application made to Norfolk County Council for ETIP grant funding for training	Regrettably this grant application has been declined as the sponsor has decided that Parish Councils do not meet their eligibility criteria.	
16. Adjourn the meeting to allow for public comments on Agenda items		Proposed – Cllr Gathercole, seconded Cllr Wilkinson, all in favour
17. Receive items of concern and matters to be included in the next Agenda	An item 'Allotments' is to be added to the next Agenda	
18. Date of next Parish Council meeting	Monday 8 th November – 7.30pm – Marshland Hall	
Meeting Closed	8.30pm	

Details for Item 15b

PFK Littlejohn LLP	External Audit Fee	£360.00
Buckets & Blades	Clean Village Gateways	£50.00
Norfolk ALC	Training Fee	£48.00
King's Lynn IDB	Clearance work	£216

Chairman.....Date.....