

MARSHLAND ST JAMES PARISH COUNCIL
Minutes of an Ordinary Parish Council Meeting
Held on 10th January 2022

Attendance, and to receive consider and accept apologies for absence (Agenda Item 1)

Elected Members		Present	Absent	Apologies
Cllr Askew	Chair	Yes		
Cllr Gathercole	Vice Chair	Yes		
Cllr Coleman		Yes		
Cllr Didwell		Yes		
Cllr Norman		Yes		
Cllr Partridge		Yes		
Cllr Redhead		Yes		
Cllr Thorpe		Yes		
Cllr Wilkinson			Yes	Yes

Apologies from County Cllr C Dawson

Also present:

District Cllr B Long

Neil Watson – Clerk to the Council

3 members of the public

Agenda Item	Discussion	Motion
2. Approve the minutes of 6 th December 2021	Accepted by acclaim	
3. Receive declarations of interest on Agenda Items	None	
4. Adjourn the meeting to allow for public comments on Agenda items		Prop: Cllr Gathercole, Sec. Cllr Norman, all in favour
5. Planning Matters		
a. 21/01949/F - change of use from workshop to annexe at 81 Smeeth Road.	After circulation to Councillors to meet the response date of 23rd December it was agreed that: The Parish Council have no objection to this amendment, our support (with amendments) given at the meeting on 8 th November 2021 remains unchanged.	
21/02386/F – variation of condition 2 of permission 19/01995/F, land N of 292 Smeeth Road	The Parish Council have no objection to this amendment, our support (with amendments) given at the meeting on 9 th December 2019 remains unchanged.	

Chairman.....Date.....

b. Planning decisions from the Borough Council	21/01165/PACU3, Sherwood Warehouse, School Road, prior approval of change of use from agricultural building to 2 larger dwellings APPROVED on 23/12/21	
6. Receive matters arising from the minutes	None	
7. Receive correspondence	Previously circulated: County Farms - Norfolk Farming Conference Norfolk Police – December Update BCKL&WN - Update Norfolk ALC - Forthcoming webinars	
8. To discuss any issues from the Playing Field Management Partnership meeting	PFMP brought forward a revised contract for grass cutting and other works from CGM (this contract updates one dated 2016). The works and prices quoted are satisfactory and PFMP request that full Council approve the contract so that the works can be placed in the contractors 2022 schedule without delay. Cllr Thorpe undertook to monitor the weedkilling of the Trod to ensure the correct strength of chemicals are used.	Prop Cllr Gathercole, Sec Cllr Thorpe, All in favour
9. To discuss the Neighbourhood Plan	The Grant aid application to Locality has been approved and the 2021/22 tranche of funds has been paid. The first meeting with the consultant is proposed for w/c 31/1/22.	
10. To discuss any matters relating to bin collection	Cllr Long pointed out that it wouldn't be appropriate to rely on the Council waste bin for our waste (technically trade waste). The contract with Baco-Compak is to be revised to comprise four-weekly collections Nov to Mar, and fortnightly collections Apr to October. All in favour	
11. To discuss repainting the post supporting the Village Sign	Cllrs Gathercole and Norman will arrange to repaint the post in green at no cost to the Council	
12. Highways Issues	The condition of Hope Lane continues to give concern with areas of verge collapsing. A fence has been erected at the junction of Smeeth Road and Bonnetts Lane, seriously obstructing the sightline for traffic leaving Bonnett's Lane.	

a. To receive an update on Rungay's Bridge and fence	Highways have confirmed that a licence has been issued to the occupier of Chancellor's Dyke farm permitting the trees and shrubs at Rungay's Bridge – Highways have undertaken to monitor the height and breadth of the trees and shrubs and enforce accordingly.	
13. Finance		
a. Accept accounts to 31 st December 2021	Following checking by Cllrs Norman and Thorpe it was proposed that the accounts be accepted.	Proposed Cllr Norman, seconded Cllr Thorpe, all in favour
b. Agree to sign cheques and approve payments	(See schedule below)	Proposed Cllr Norman, seconded Cllr Thorpe, all in favour
c. To discuss the NS&I account and authorise new signatories	It was resolved that Cllrs Askew and Gathercole be appointed signatories to this account; the necessary mandate and signature card were completed.	Prop Cllr Partridge, Sec Cllr Thorpe, all in favour
14. Adjourn the meeting to allow for public comments on Agenda items		Prop: Cllr Thorpe, Sec. Cllr Norman, all in favour
15. Receive items of concern and matters to be included in the next Agenda	Agenda items: Annual review of Parish Council policies and procedures	
17. Date of next Parish Council meeting	Monday 14 th February 2022 at 7.30pm, Marshland Hall	
Meeting Closed	8.15pm	

Details for Item 13b

The Play Inspection Company	Annual Safety Check	£114.00
URM (UK) Ltd	Empty Bottle Bank	£16.20
Viking Direct	Copy paper	£19.62
SLCC	Training webinars for Clerk	£18.00

Chairman.....Date.....