

# MARSHLAND ST JAMES PARISH COUNCIL

I hereby give you notice that an Ordinary Meeting of the above named Parish Council will be held at Marshland Hall **at 7.30pm on 14<sup>th</sup> February 2022.** All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

*Neil Watson*

Neil Watson

Clerk to the Parish Council

8<sup>th</sup> February 2022

Account checking at 6.45pm prompt

Cllrs Norman & Thorpe

## AGENDA

- 1** To receive, consider and accept **apologies for absence**
- 2** **Approve the minutes** of 10<sup>th</sup> January 2022
- 3** Receive **declarations of interest** on agenda items
- 4** Adjourn the meeting to allow for **public comments** on agenda items
- 5** **Planning matters**
  - a) To consider applications received since last meeting including:
    - 22/00128/F** Erection of a first-floor extension at 131 Smeeth Road
    - 21/02133/CU** Change of use from agricultural to garden at 28 Smeeth Road
    - 22/00140/F** Erection of signs at Middle Drove Enterprise Park
    - 19/01247/F** Variation of planning condition at Middle Drove Enterprise Park
    - 20/02106/O** Notice of appeal against refusal of OPP at 314 Smeeth Road
  - b) To receive planning decisions from the Borough Council
- 6** Receive **Matters arising** from minutes (*for information only*)
- 7** Receive **Correspondence** (*for information only*)
- 8** To discuss any issues from the **Playing Field Management Partnership meeting**
- 9** To receive a report from the **Neighbourhood Plan** steering group
- 10** To **review and adopt** the following Parish Council Policies:
  - a) Child Protection
  - b) Communication & Social Media
  - c) Equal Opportunities
  - d) Freedom of Information
  - e) Members' Code of Conduct
  - f) Operation London Bridge
  - g) Risk Management of Play Areas and Open Spaces
- 11** **Highways issues** – to report new issues & discuss any outstanding matters.
  - a) To discuss the Parish Council representative for Highways review meetings
  - b) To receive an update on speed reduction measures
- 12** **Finance** –
  - a) Accept accounts to 31<sup>st</sup> January 2022
  - b) Agree to sign cheques & approve payments
- 13** To discuss the Training Agreement for the Clerk's CiLCA training
- 14** Adjourn the meeting to allow for **public comments** on agenda items
- 15** Receive items of concern & matters to be included on the **next agenda**
- 16** Confirm the date of **next Parish Council Meeting** – 14<sup>th</sup> March 2022

**We request that face masks be worn**