

MARSHLAND ST JAMES PARISH COUNCIL

Minutes of an Ordinary Parish Council Meeting

Held on 11th April 2022

Minute No 22/001, Agenda Item 1:

Attendance, and to receive consider and accept apologies for absence

Elected Members		Present	Absent	Apologies
Cllr Askew	Chair	Yes		
Cllr Gathercole	Vice Chair	Yes		
Cllr Coleman		Yes		
Cllr Didwell		Yes		
Cllr Norman		Yes		
Cllr Partridge			Yes	No
Cllr Redhead		Yes		
Cllr Thorpe		Yes		
Cllr Wilkinson		Yes		

Also present:

Cllr Chris Dawson (NCC), Cllr Brian Long (BCKLWN)

Neil Watson – Clerk to the Council

2 members of the public

Minute No	Agenda Item	Discussion	Motion
22/002	2. Approve the minutes of 14 th March 2022	Accepted by acclaim	
	3. Receive declarations of interest on Agenda Items	None	
22/003	4. Adjourn the meeting to allow for public comments on Agenda items		Prop: Cllr Norman, Sec. Cllr Gathercole, all in favour
22/004	5. Planning Matters a. i 22/00354/F Partial demolition and rebuild of barn, Poppy Tree Farm	The Parish Council have no objection to the application as presented. However, we request that the appropriate Biodiversity and Geological Conservation investigations be undertaken as we understand that there may well be protected and priority species on site, and that there may also be designated sites, important habitats and other biodiversity features on site. We also request that the presence of trees and hedges at and around the site be considered, with a Tree Survey being undertaken if appropriate.	
22/005	b. Planning decisions from the Borough Council	21/01632/F Single storey rear extension at Townsend Farm – PERMITTED 15 th March 2022 21/02133/CU Change of use from agricultural land to garden, 28 Smeeth Road – PERMITTED 24 TH March 2022 22/00128/F First floor extension at 131 Smeeth Road – PERMITTED 7 th April 2022	

Chairman.....Date.....

22/006	6. Receive matters arising from the minutes	A reply has been received from Marshland Hall to the Council's letter regarding dogs not being permitted on the playing field at any time.	
22/007	7. Receive correspondence	Previously circulated: Cllr Dawson – NCC questions for Chair of NHOSC £3 million to help Norfolk's rural economy NCC Full Council 28/3/22 update NCC Review Transport Consultation Boundary Changes NCC Member Briefing 10/3/22 BCKLWN – Local Plan Review 2016-2036 Norfolk ALC – Footpath maintenance webinar Newsletter 28 th March 2022 NPFA – AGM Invitation County Farms – Agri-Tech Update March 2022	
22/008	8. To discuss any issues from the Playing Field Management Partnership meeting	The PFMP meeting passed forward a suggested location for the planting of the Women's Institute Centenary Tree. It was agreed by acclaim that the tree be planted centrally in the strip of land between the car park and the play area	
22/009	9. To receive a report on the Neighbourhood Plan	The consultation started on 7 th April with the distribution of postcards throughout the village, together with website and social media publicity. The Steering Group await the consultation results in a month's time. The Grant process for 2022/23 has opened and our application is being put together.	
22/010	10. To discuss matters relating to the Cemetery	It was noted that the grass was not being cut regularly. Workmen in the cemetery were showing a distinct lack of care, and by using unsuitable equipment were damaging gravestones. The gates were being left open and children and dogs have been noted in the cemetery. District Cllr Long covers the cemeteries portfolio, he was disappointed to hear of these issues and undertook to look into them on the Parish's behalf.	
22/011	11. To discuss the location of the Norfolk Lieutenancy Community Plaque	The Marshland Hall Committee is to be approached for permission to erect the plaque near to the patio seating area.	
22/012	12. Update on the S38 agreement for street lighting on School Road	The agreement is now complete. As construction commences the Clerk will work with the developers on matters of insurance, maintenance and electrical supply for the new lighting. The RFO suggests that the commuted sum be ring-fenced in the currently dormant NS&I bank account for ease of accounting. That suggestion was agreed by acclaim.	

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22/013	13. Highways Issues (Item taken after Item 5)	<p>Cllr Dawson confirmed to the meeting that funding has been agreed for the speed limit reduction through the village. NCC funds will be augmented by monies from Cllr Dawson's personal member budget and Parish Council CIL monies to allow additional speed warning signs around the school to be added to the scheme.</p> <p>In the meantime, the 40mph speed limit on School Road will be extended back towards the old pub until the full project takes place.</p> <p>Potholes were reported between Engine Bridge 1 and Engine Bridge 2</p> <p>Potholes were reported at Walpole Gate/Trinity Road</p> <p>A press article was referenced that states the NCC are looking into strengthening Rungays Bridge shortly.</p> <p>The Clerk has approached the Norfolk Parking Partnership for advice on vehicles parking on-street without lights.</p>	
	14. Finance		
22/014	a. Accept accounts to 31 st March 2022	Following checking by Cllrs Norman and Wilkinson it was proposed that the accounts be accepted.	Proposed Cllr Norman, seconded Cllr Wilkinson, all in favour
22/015	b. S38 payment – commuted sum	A cheque was authorised to transfer these funds from the bank current account to the NS&I account	Proposed Cllr Norman, seconded Cllr Wilkinson, all in favour
22/016	c. Agree to sign cheques and approve payments	See schedule below	Proposed Cllr Askew, seconded Cllr Gathercole, all in favour
22/017	d. Authorise a replacement filing cabinet for the Clerk	The Clerk was authorised to order a new filing cabinet at a cost of £149.00	Proposed Cllr Gathercole, seconded Cllr Norman, all in favour
22/018	15. Adjourn the meeting to allow for public comments on Agenda items		Proposed Cllr Norman, seconded Cllr Askew, all in favour
	16. Receive items of concern and matters to be included in the next Agenda	None	
22/019	17. Date of next Parish Council meeting	Monday 9 th May 2022 at 7.30pm, Marshland Hall	
	Meeting Closed	8.15pm	

Chairman.....Date.....

Details for Item 14c

Norfolk ALC	Annual Subscription	£284.64
Norfolk ALC	Course Fee	£30.00
Norfolk ALC	CiLCA Training	£300.00
Community Action Norfolk	Annual Subscription	£50.00
Viking	Paper and envelopes	£39.25
NS&I	Transfer between accounts	£3931.09
Norfolk County Council	Allotment Rent	£370.00

Chairman.....Date.....