

## MARSHLAND ST JAMES PARISH COUNCIL

### Minutes of an Ordinary Parish Council Meeting

### Held on 11<sup>th</sup> July 2022

Minute No 22/068, Agenda Item 1:

Attendance, and to receive consider and accept apologies for absence

Elected Members		Present	Absent	Apologies
Cllr Askew	Chair	Yes		
Cllr Gathercole	Vice Chair		Yes	Yes
Cllr Coleman		Yes		
Cllr Didwell			Yes	Yes
Cllr Morgan*		Yes		
Cllr Partridge		Yes		
Cllr Redhead		Yes		
Cllr Thorpe		Yes		
Cllr Wilkinson			Yes	Yes

**Also present:**

Neil Watson – Clerk to the Council

1 members of the public (Cllr Dawson joined the meeting at 7.45pm)

\* Once co-opted at Item 12

**ITEM 12 ON THE AGENDA WAS TAKEN DIRECTLY AFTER ITEM 1**

Minute No	Agenda Item	Discussion	Motion
22/069	2. Approve the minutes of 13 <sup>th</sup> June 2022	Accepted by acclaim	
	3. Receive declarations of interest on Agenda Items	None	
22/070	4. Adjourn the meeting to allow for public comments on Agenda items		Prop Cllr Thorpe, Sec. Cllr Coleman all in favour
		The Chair reminded Councillors of the Standing Orders, in particular <b>Item 1 – Rules of Debate at Meetings</b>	
	5. Planning Matters		
	a. To consider applications received since the last meeting	None	
	b. Planning decisions from the Borough Council	22/00180/F New Road Farm, Middle Drove – proposed general purpose building - <b>Application Permitted</b> 7 <sup>th</sup> July 2022	

Chairman.....Date.....

22/071	c. To consider the planning appeal 20/01246/FM – orchard south of School Road	It was agreed that the objections minuted on 9 <sup>th</sup> November 2020 remain. It was noted that the application site is agricultural land, and that Borough Local Plan sustainability requirements offers additional protection. It was proposed that the Clerk submit an objection to the appeal based on the previous comments and the Council's wish to preserve agricultural land in line with the Local Plan.	Prop Cllr Coleman, Sec Cllr Thorpe, all in favour
	6. Receive matters arising from the minutes	A letter of thanks was sent to Mr Norman The allotment holder has started to tend the plot and will continue to bring it into order The .gov.uk domain is to be carried forward to the next meeting as a quotation is awaited from a supplier. The debit card for use by the Clerk has been received	
	7. Receive correspondence	Previously circulated: <b>NHS Norfolk:</b> Newsletter <b>County Farms:</b> Hedge-gapping opportunity <b>Queen Elizabeth Hospital:</b> Newsletter <b>Norfolk ALC:</b> Newsletter	
22/072	8. Receive any issues from the PFMP meeting	PFMP partnership requested that an additional waste bin be provided in the car park. It was proposed that a 'novelty bin' in the shape of a bear be purchased for the children's play area, with the standard bin from there being relocated to the rear of the car park.	Prop Cllr Thorpe, Sec Cllr Redhead, 5 votes in favour, one against.
	9. To discuss the effect on other wildlife by vermin poisoning	Pest control at the bowls green has now ceased. The contractor confirmed that he had taken precautions to prevent as far as possible any danger to water voles. The grass cuttings are now being disposed of weekly rather than stored on-site. If future pest control is needed care will continue to be taken by the contractor in respect of targeting the poison.	
	10. To receive a report on the Neighbourhood Plan	Two meetings of the steering group have taken place since the last Parish Council meeting to discuss the Issues and Options report. A list of questions has been referred to the consultant, a further meeting will be needed to consider their response and decide the next steps.	

22/073	11. To consider the application to BCKLWN for central CIL monies to support the speed reduction project	Highways have given an indicative quote of £17,000 for the four wig-wag signs and associated works in respect of the 20mph school-time speed reduction. Our application needs to provide proof of support from the village and from the various local Councillors, and to state what funds we can offer as project funding. Letters of support have been received from Cllr Dawson (NCC), Cllr Long (BCKLWN) and Jason Moorse the Area Highways Manager. We can also produce the Neighbourhood Plan Consultation results where the great majority of respondents cited speed through the village as a concern. It was proposed that we reserve £3000 of precept monies and £5,500 of Parish CIL monies and request that the Council be awarded £8,500 from the Borough CIL fund to allow this project to proceed.	Prop Cllr Askew, Sec Cllr Partridge, all in favour.
22/074	12. Consider the Councillor vacancy	<b>Item taken after Item 1 on the agenda</b> An application to join the council has been received from Mr Kurt Morgan. Informal discussions took place before the meeting, and it was proposed that "Mr Morgan be co-opted to fill the Casual Vacancy for a Parish Councillor". The proposal was accepted by acclaim and Mr Morgan signed his declaration of acceptance of office and joined the meeting.	Prop Cllr Askew, Sec Cllr Redhead, all in favour.
	13. Highways Issues	The footpath at Hickathrift Field (right hand side) is overgrown and a trip hazard. The footpath outside 300 Smeeth Road is overgrown with tall thistles	
	14. Finance		
22/075	a. Accept accounts to 30 <sup>th</sup> June 2022 including the lists of all payments and receipts for the month as shown below	Following checking by Cllrs Redhead and Thorpe it was proposed that the accounts be accepted.	Prop Cllr Thorpe, Sec. Cllr Redhead, all in favour
22/076	b. Agree to sign cheques as per the schedule below		Prop Cllr Askew, Sec. Cllr Morgan, all in favour
22/077	15. Adjourn the meeting to allow for public comments on Agenda items		Prop: Cllr Askew, Sec. Cllr Redhead, all in favour
	16. Receive items of concern and matters to be included in the next Agenda	None	
	17. Date of next Parish Council meeting	Monday 12 <sup>th</sup> September 2022 at 7.30pm, Marshland Hall	
	Meeting Closed	8.30pm	

Chairman.....Date.....

12 July 2022 (2022-2023)

**Marshland St James Parish Council**

**CHEQUE LIST 101283 to 101286**

Voucher	Number	Code	Name	Description	Amount
63	101283	1 - Admin	Watson N L (Clerk RFO)	Admin	59.76
64	101284	6 - Clerks expenses	Watson N L (Clerk RFO)	Clerks expenses	182.60
67	101285	39 - Neighbourhood Plan Consul	CCP	NP Expenses	840.00
72	101286	1 - Admin	Viking Direct	Admin	91.57
<b>TOTAL</b>					<b>1,173.93</b>

Chairman.....Date.....

12 July 2022 (2022-2023)

**Marshland St James Parish Council  
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
46	01/06/2022		A_Current account		Litter Picking & Bin Emptying	Anthony Morgan	X	60.02		60.02
47	06/06/2022		A_Current account		Street lighting electric	Drax (formerly Haven Power)	L	162.10	8.10	170.20
48	06/06/2022		A_Current account		Street lighting electric	Drax (formerly Haven Power)	L	29.90	1.49	31.39
51	13/06/2022	22/063	A_Current account	101281	Grounds maintenance	E & DE Gathercole	S	38.56	7.71	46.27
49	13/06/2022	22/063	A_Current account	101279	Subscriptions	NPFA	X	25.00		25.00
50	13/06/2022		A_Current account	101280	Bowls Green Maintenance	Eden Pest Control	X	85.00		85.00
52	13/06/2022	22/063	A_Current account	101282	Bowls Green Maintenance	Marshland St James Bowls Cl	X	225.00		225.00
42	13/06/2022	22/063	A_Current account	101278	Training	Norfolk ALC	X	25.00		25.00
43	13/06/2022	22/063	A_Current account	101277	Training	Norfolk ALC	X	25.00		25.00
44	13/06/2022	22/063	A_Current account	101276	Bowls Green Maintenance	Eden Pest Control	X	200.00		200.00
53	20/06/2022		A_Current account		Clerks Salary	Watson N L (Clerk RFO)	X	698.88		698.88
54	28/06/2022		A_Current account		emptying of wheellie bin	Baco-Compak Ltd	S	48.15	9.63	57.78
55	30/06/2022		A_Current account		Grounds maintenance	CGM Group Ltd	S	41.93	8.39	50.32
56	30/06/2022		A_Current account		Grounds maintenance	CGM Group Ltd	S	451.50	90.30	541.80
57	30/06/2022		A_Current account		Grounds maintenance	CGM Group Ltd	S	53.75	10.75	64.50
58	30/06/2022		A_Current account		Grounds maintenance	CGM Group Ltd	S	12.90	2.58	15.48
59	30/06/2022		A_Current account		Grounds maintenance	CGM Group Ltd	S	102.13	20.43	122.56
60	30/06/2022		A_Current account		Grounds maintenance	CGM Group Ltd	S	20.42	4.08	24.50
<b>Total</b>								<b>2,305.24</b>	<b>163.46</b>	<b>2,468.70</b>

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12 July 2022 (2022-2023)

**Marshland St James Parish Council**

**RECEIPTS LIST**

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
7	07/06/2022		A_Current account		NP Grant	Groundworks/Locality	X	10,000.00		10,000.00
<b>Total</b>								<b>10,000.00</b>		<b>10,000.00</b>

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