MARSHLAND ST JAMES PARISH COUNCIL Minutes of an Ordinary Parish Council Meeting Held on 12th December 2022

Minute No 22/116, Agenda Item 1:

Attendance, and to receive consider and accept apologies for absence

Elected Members		Present	Absent	Apologies
Cllr Askew	Chair	Yes		
Cllr Gathercole	Vice Chair	Yes		
Cllr Coleman		Yes		
Cllr Didwell		Yes		
Cllr Morgan		Yes		
Cllr Partridge		Yes		
Cllr Redhead		Yes		
Cllr Thorpe		Yes		
Cllr Wilkinson			Yes	Yes

Also present:

Neil Watson – Clerk to the Council 2 members of the Public (Cllr Thorpe left the meeting at 8pm)

Cllr Askew opened the meeting by asking those present to stand for a few moments silence to remember Sarah Thorpe, a Parishioner and previous Clerk to the Council who passed away on 1st December 2022.

Minute No	Agenda Item	Discussion	Motion/Action
	 Approve the minutes of meetings on 14th November 2022 	The minutes were accepted by acclaim and duly signed.	
	 Receive declarations of interest on Agenda Items 	None	
22/117	 Adjourn the meeting to allow for public comments on Agenda items 		Prop Cllr Gathercole, Sec Cllr Morgan, all in favour
	5. Planning Matters		
22/118	a. To consider applications received since the last meeting	 22/01987/FM – Installation of Solar Panels, land SE of Poplar Farm 22/01730/F – Fencing and gates at 131 Smeeth Road (amendment) 	Prop Cllr Askew, Sec Cllr Partridge that the Council SUPPORTS the revised proposals for the fence. All in favour
	b. Planning decisions from the Borough Council	22/01784/F – Land SW of 36 School Road, construction of five detached dwellings – Application REFUSED 6/12/22	
	6. Receive matters arising from the minutes	None other than Agenda items	

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	7. Receive correspondence	Two emails from Parishioners regarding the Trod and footpaths Circulated prior: Cllr Chris Dawson – Norfolk County Council – QEH Update Cllr Chris Dawson – Norfolk County Council – Policing of speed Cllr Chris Dawson – Norfolk County Council – road closures Norfolk ALC – Wellbeing Newsletter NHS Norfolk – Stakeholder Update Norfolk Police – PCC Q&A Healthwatch Norfolk –Newsletter Queen Elizabeth Hospital – Newsletter	
	8. To discuss the condition of the Trod and public requests for improved footpaths along Smeeth Road	It was agreed that the Trod is in poor condition , in the main due to development breaching the Trod and the damage not being rectified.	The Clerk to advise Highways of the concerns with the Trod, and to discuss whether a more formal footpath programme can be instigated.
22/119	9. Receive any issues from the PFMP meeting	A quotation for £400 for additional tree works identified has been submitted. The invoice for the additional works has been reduced by £200 so £200 additional expenditure is required.	Prop Cllr Partridge, Sec Cllr Gathercole, all in favour
		Cllr Norman and Ms Wabe tendered their resignation from the PFMP at the earlier meeting.	
22/120	10. Discuss the provision of Warm Hubs in the village	A £500 contribution from CIL monies held is to be made to Marshland Hall's Warm Hub initiative	Prop Cllr Redhead, Sec Cllr Partridge, all in favour
	11. To receive a report from the Neighbourhood Plan steering group	The Call for Sites process is ongoing, closing on 22 nd December. A number of application forms have been issued.	
	12. Update on the process of obtaining a '.gov.uk' email domain	Progress continues, the Clerk's email is fully operational and the website should be transferred by 16 th December.	
	13. Highways Issues	Gritting bins need replenishing at Neeps Bridge and Church Road corner The condition of School Road continues to deteriorate and is of great concern. The length of road closures and the clarity of signage needs improvement.	

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	14. Discuss an application to	Budget constraints mean that	
	the NCC Parish Partnership	match-funding isn't available so no	
	Scheme and BCKLWN CIL	applications can be made at this	
	Infrastructure Fund for 2023/24	time.	
	15. Amend the meeting	May 2023 meeting to be on	
	dates for 2023	Monday 22nd May	
	16. Finance		
	a. Accept accounts to 30 th	Following checking by Cllrs it was	Prop Cllr Didwell, Sec Cllr
22/121	November 2022	proposed that the accounts be	Coleman, all in favour
		accepted.	
22/422	b. Agree to sign cheques &	Cheques agreed as per attached	Prop Cllr Gathercole, Sec Cllr
22/122	approve payments	schedule	Askew, all in favour
	c. Agree to sign a direct		Prop Cllr Askew, Sec Cllr
22/123	debit for payments to SSE		Gathercole, all in favour
	(see Item 16e)		
	d. Consider the budget and	An additional contribution to the	Prop Cllr Askew, Sec Cllr
	precept for 2023/24	Bowls Club from CIL monies of £150	Gathercole, Votes in favour 6,
22/124		in 2023/24 was agreed.	against 1.
22/124 22/125			
		A Council budget of £46,180 with a	Prop Cllr Askew, Sec Cllr
		Precept of £44,100 was agreed.	Gathercole, Votes in favour 6,
			against 1.
	e. Update on the new	The Clerk advised that the contract	
	electricity contract	terms noted at the last meeting	
		were changing on a daily basis and	
		had increased by approx. 1p per	
		unit when acceptance was given.	
22/126	17. Adjourn the meeting to		Prop Cllr Askew, Sec Cllr
22/120	allow for public comments		Redhead, all in favour
	on Agenda items 18. Receive items of	None	
	concern and matters to be		
	included in the next Agenda		
	19. Date of next Parish	Monday 9 th January 2023 at	
	Council meeting	7.30pm, Marshland Hall	
	· · · · · · · · · · · · · · · · · · ·	onfidential session and all members of	the public withdrew
	20. To review litter and bins		
	arrangements		
	Meeting Closed	8.45pm	
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13 December 2022 (2022-2023)

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Marshland St James Parish Council

CHEQUE LIST 101296 to 101300

Voucher 141 142 143 148 149	Number 101296 101297 101298 101299 101300	Name Norfolk ALC SLCC Enterprises Ltd HMRC Todhunter NJ MDCSC <i>Contribution towards Warm Hub</i>	Description Training Subscriptions PAYE Grounds maintenance CIL payment		Amount 72.00 146.00 17.53 1,300.00 500.00
				TOTAL	2,035.53

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