

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques show negative figures.

Name of smaller authority:

Marshland St James Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2023

Prepared by (Name and Role):

Neil Watson, Clerk & RFO

Date:

01/04/2023

Balance per bank statements as at 31/3/23:

	£	£
National Savings	£ 4,111.04	
CIL Monies	£ 12,978.66	
Current Account	£ 27,091.18	
account 4		
[add more accounts if necessary]		
account 5		
account 6		
account 7		
account 8		
	£ 44,180.88	

Petty cash float (if applicable)

£ -

Less: any un-presented cheques as at 31/3/23 (enter these as negative numbers)

[add more lines if necessary]	item 1	
	item 2	
	item 3	
	item 4	
	item 5	
	item 6	
	item 7	
	item 8	
		£ -

Add: any un-banked cash as at 31/3/23

£ -

Net balances as at 31/3/23 (Box 8)

£ 44,180.88