

MARSHLAND ST JAMES PARISH COUNCIL

Minutes of an Ordinary Parish Council Meeting Held on 8th January 2024

Minute No 24/001, Agenda Item 1:

Attendance, and to receive consider and accept apologies for absence.

Elected Members	Present	Absent	Apologies
Cllr Askew	Yes		
Cllr Coleman	Yes		
Cllr Gathercole	Yes		
Cllr Jones	Yes		
Cllr Morgan	Yes		
Cllr Partridge	Yes		
Cllr Rimell	Yes		
Cllr Thorpe		Yes	Yes
Cllr Wilkinson		Yes	No

Also present:

Neil Watson – Clerk to the Council

Minute No	Agenda Item	Discussion	Motion/Action
24/002	2. Approve the minutes of meeting on 11 th December 2023	The minutes were accepted by acclaim	Proposed: Cllr Askew, seconded Cllr Gathercole. All in favour
	3. Receive declarations of interest on Agenda Items	None	
	4. Adjourn the meeting to allow for public comments on Agenda items	No members of the public were present	
	5. Reports from County & Borough Councillors	Apologies were received from Cllr Chris Dawson, Norfolk County Council.	
	6. Presentation by Jonathan Ward, Net Zero Innovation & Delivery Manager, Environment & Sustainability Services, Great Yarmouth Borough Council on the Borough Council's 'Climate Change Strategy and Action Plan'.	Jonathan was joined by Cllr Michael de Whalley, BCKLWN and Elena Brister BCKLWN	
	7. Police Matters	No police representative was present, no matters have been brought to the Council's attention.	
	8. Planning Matters		

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24/003	a. To consider applications received since the last meeting	<p>23/02250/F – 65 Smeeth Road, retrospective application to retain boundary treatment.</p> <p>23/02271/O – 62 Smeeth Road, outline planning application</p>	<p>Councillors continue to OBJECT to this application, as noted in our objection on 6th July 2023.</p> <p>After a vote (result 1 in favour, 5 against, 1 abstention) Councillors OBJECT to this application as the layout and density of the offered plans are not suitable for the site.</p>
	b. Planning decisions from the Borough Council	<p>23/01841/F – 390 Smeeth Road, erection of steel workshop.</p> <p>23/01433/F – 21 Walton Road, retrospective application on several matters.</p> <p>23/02005/F – Willow Farm, Black drove, erection of porch</p>	<p>Application REFUSED 12th December 2023</p> <p>Application PERMITTED 21st December 2023</p> <p>Application PERMITTED 21st December 2023</p>
	9. Receive matters arising from the minutes	None	
	10. To receive correspondence	<p>Circulated prior:</p> <p>QEH – Newsletter</p> <p>County Farms – Cluster Groups</p> <p>Liz Truss MP – Newsletter</p>	
24/004	11. Consider further for adoption the Borough Council Model Diversity Policy	The Model Policy was duly adopted	Proposed: Cllr Askew, seconded Cllr Coleman. All in favour
	12. Discuss any issues from the PFMP meeting	A request had been received from a resident to be allowed to use the field for archery.	The Clerk is to write requesting further details and sight of insurance etc before a decision can be made.
24/005	13. Consider an application to the BCKLWN infrastructure funding scheme in respect of the inclusive playground project.	Applications are now open, the Clerk will submit a suitable application for funding, supported by letters of support from the community and County & Borough Councillors.	Proposed: Cllr Jones, seconded Cllr Partridge. All in favour

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	14. Highways Issues	Pothole at the Hope Lane/School Road junction. Pothole on Black Drove near Rungays Bridge Potholes at Chapel Road/Smeeth Road junction Pothole on Smeeth Road at Marshland Hall entrance Overgrown shrubs and hedges at multiple sites. A request by a Parishioner for Walton Road to be placed on a gritting route has been refused by Highways as not meeting their criteria as an alternative route out of the village is gritted.	
	15. FINANCE		
24/006	a. Accept the accounts to 31 st December 2023	Following checking by Cllrs Morgan and Rimell it was proposed that the accounts be accepted.	Proposed: Cllr Morgan, seconded Cllr Rimell. All in favour
	b. Note third-quarter accounts to 31 st December 2023	Accounts noted	
24/007	c. Agree to sign cheques and approve payments	Payments as per list attached were approved.	Proposed: Cllr Gathercole, seconded Cllr Rimell. All in favour
24/008	d. Approve a contribution towards road salt for Upwell Health Centre carpark	A contribution of £3.60 was approved	Proposed: Cllr Coleman, seconded Cllr Morgan. All in favour
24/009	e. Consider and approve the budget proposals for 2024/5	The budget proposal was discussed, and the 2024/25 Precept approved in the sum of £55,250.	<u>A recorded vote was requested.</u> Proposed: Cllr Askew Seconded: Cllr Gathercole In Favour: Cllrs Jones, Partridge, Rimell Against: Cllrs Coleman & Morgan. Motion carried
	16. Adjourn the meeting to allow for public comments on Agenda items	No members of the public were present	
	17. Receive items of concern and matters to be included in the next Agenda	None	
	18. Date of next Parish Council meeting	Monday 12 th February 2024 at 7.30pm, Marshland Hall	
	Meeting Closed	9.00pm	

Chairman.....Date.....

5 January 2024 (2023-2024)

**Marshland St James Parish Council
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
124 Glass recycling	28/12/2023		Unity Trust CA		Bottle bank emptying	URM (UK) Ltd	S	21.60	4.32	25.92
133 Playground Ranger	19/12/2023		Unity Trust CA		Litter Picking & Bin Emptying	Erica Lane	X	212.40		212.40
134 Clerks salary	19/12/2023		Unity Trust CA		Clerks Salary	Watson N L (Clerk RFO)	X	930.80		930.80
137 Street lighting	01/12/2023		Unity Trust CA		street lighting maintenance	K & M Lighting	S	99.00	19.80	118.80
139 Bin Collection	01/12/2023		Unity Trust CA		emptying of wheelle bin	Baco-Compak Ltd	S	35.40	7.08	42.48
140 Training	11/12/2023		Unity Trust CA		Councillor Training	Norfolk ALC	S	30.00	6.00	36.00
141 Play equipment	11/12/2023		Unity Trust CA		Play area inspection	The Play Inspection Co Ltd	S	255.00	51.00	306.00
142 Domain Name Management	02/12/2023		Unity Trust CA		Domain Name Management	Cloudy IT	S	81.70	16.34	98.04
143 Street lighting	18/12/2023		Unity Trust CA		Street lighting electric	SSE Electricity	L	167.28	8.36	175.64
144 Street lighting	18/12/2023		Unity Trust CA		Street lighting electric	SSE Electricity	L	57.46	2.87	60.33
145 Neighbourhood Plan Consult	09/12/2023		Unity Trust CA		NP Expenses	CCP	S	500.00	100.00	600.00
146 Bank Service Charges	31/12/2023		Unity Trust CA		Bank service charge	Unity Trust Bank	X	12.52		12.52
147 Clerks expenses	09/12/2023		Unity Trust CA		Clerks expenses	Watson N L (Clerk RFO)	X	328.02		328.02
150 Bank Interest	31/12/2023		Unity Trust Savings 1		Interest Received	Unity Trust Bank	X			
151 Bank Interest	31/12/2023		Unity Trust Savings 2		Interest Received	Unity Trust Bank	X			
							Total	2,731.18	215.77	2,946.95

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**Marshland St James Parish Council
RECEIPTS LIST**

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
17 Glass recycling	09/12/2023		Unity Trust CA		Recycling credits	Norfolk County Council	X	40.76		40.76
19 Bank Interest	31/12/2023		Unity Trust Savings 1		Interest Received	Unity Trust Bank	X	61.45		61.45
20 Bank Interest	31/12/2023		Unity Trust Savings 2		Interest Received	Unity Trust Bank	X	101.71		101.71
Total								203.92		203.92

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Marshland St James Parish Council

EXPENDITURE LIST 999998 to 999999

Voucher	Number	Name	Description	Amount
154	999998	King's Lynn Internal Drainage Board	Grounds maintenance	120.00
156	999999	CCP	NP Expenses	1,140.00
TOTAL				1,260.00

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