

MARSHLAND ST JAMES PARISH COUNCIL

Minutes of an Ordinary Parish Council Meeting Held on 8th April 2024

Minute No 24/033, Agenda Item 1:

Attendance, and to receive consider and accept apologies for absence.

Elected Members	Present	Absent	Apologies
Cllr Askew	Yes		
Cllr Coleman	Yes		
Cllr Gathercole		Yes	Yes
Cllr Jones	Yes		
Cllr Morgan	Yes		
Cllr Partridge		Yes	No
Cllr Rimell	Yes		
Cllr Thorpe	Yes		
Cllr Wilkinson	Yes		

Also present:

Neil Watson – Clerk to the Council

5 members of the public

Cllr C Dawson, Norfolk County Council

Cllr B Long, Borough Council of Kings Lynn & West Norfolk

Minute No	Agenda Item	Discussion	Motion/Action
24/034	2. Approve the minutes of meeting on 11 th March 2024	The minutes were accepted by acclaim	Proposed: Cllr Jones , seconded Cllr Morgan. All in favour
	3. Receive declarations of interest on Agenda Items	None	
24/035	4. Adjourn the meeting to allow for public comments on Agenda items		Proposed: Cllr Wilkinson , seconded Cllr Morgan. All in favour
	5. Reports from County & Borough Councillors	<p>Cllr Dawson Highways will now not be carrying out any hedge trimming until September. Senior school places continue to be under pressure across the area. Highways repair outside 150 Smeeth Road is imminent. The bird box project is ongoing.</p> <p>Cllr Long Food Awareness week drew attention to the need to send food waste to energy production not landfill. The Wisbech incinerator permit has been withheld pro tem</p>	

Chairman.....Date.....

	6. Police Matters	The next priority setting meeting is on 30 th April, 7.30pm, at Terrington St Clement pavilion.	
	7. Planning Matters		
24/036	a. To consider applications received since the last meeting	24/00634F - Land SW of Orchard View Dades Lane	Councillors SUPPORT this application. Proposed: Cllr Thorpe , seconded Cllr Morgan. 5 in favour, 2 against
	b. Planning decisions from the Borough Council	None	
	8. Receive matters arising from the minutes	Footpath at Hickathrift Field: Following further representations and with the support of Cllr Dawson, Highways have agreed to look at the matter further.	
	9. To receive correspondence	Circulated prior: Cllr Chris Dawson – Senior School Provision Cllr Chris Dawson – Norfolk Economic Strategy Cllr Chris Dawson – Telegraph Poles Cllr Chris Dawson – Low Traffic Neighbourhoods Cllr Chris Dawson Dig for Victory Cllr Chris Dawson – Bird Boxes Cllr Chris Dawson – Alleviating Social Isolation Cllr Chris Dawson – Wisbech Incinerator x 2 Cllr Chris Dawson – Welney Wash road project. Healthwatch Norfolk – Newsletter x 2 Transport East – Travel Behaviour Survey Transport East – Rural Connections QEH - Newsletter Norfolk ALC – Newsletter Norfolk SLCC – The Great Collaboration Liz Truss MP – Newsletter x 2 Community Action Norfolk – Newsletter CPRE Norfolk – Newsletter BCKLWN – Norfolk Community Biodiversity Awards	
24/037	10. Consider the annual grant awards to Marshland Hall & St James Methodist Church	It was proposed to increase the annual donation to Marshland Hall to £5000	Proposed: Cllr Thorpe , seconded Cllr Jones. On a request by Cllr Coleman for a recorded vote: In favour - Cllrs Thorpe, Morgan, Jones & Rimell Against – Cllr Coleman Abstain – Cllrs Askew & Wilkinson
24/038		It was proposed to increase the annual donation to St James Methodist Church to £450. The donation figure is to be reviewed on an annual basis moving forward.	Proposed: Cllr Thorpe , seconded Cllr Morgan. 5 in favour, 1 against, 1 abstention.

Chairman.....Date.....

	11. Approve the Neighbourhood Plan in readiness for consultation.	Deferred to Private Session	
24/039	12. Discuss any issues from the PFMP meeting	Council was asked to approve acceptance of a quotation for removal of the damaged playground equipment – noting that disposal of the arisings is not required as the material will be recycled by a local charity.	Proposed: Cllr Wilkinson, seconded Cllr Thorpe, all in favour
24/040		Council was asked to approve acceptance of a quotation for tree reduction work, noting that the successful applicant is to be asked to contact planning for approval prior to works taking place. Council was asked to note the PMFP's wish to be involved in Cllr Dawson's bird box project.	Proposed: Cllr Wilkinson, seconded Cllr Thorpe, all in favour Noted
	13. Highways Issues	The condition of the hedges at St John Fen end continues to cause concern. The location is outside our Parish, the Clerk will write again to the appropriate Parish Clerk, copy to Cllr Dawson for information.	
24/041	14. Consider the provision of dog waste bins	After discussion it was proposed that three bins be installed for a one-year trial.	Proposed: Cllr Rimell, seconded Cllr Morgan, 2 in favour, 4 against, 1 abstention
	15. FINANCE		
24/042	a. Accept the accounts to 31 st March 2024	Following checking by Cllrs Coleman and Askew it was proposed that the accounts be accepted.	Proposed: Cllr Askew, seconded Cllr Coleman, all in favour
24/043	b. Agree to approve payments (and to sign cheques where appropriate)	Payments as per list attached were approved	Proposed: Cllr Askew, seconded Cllr Wilkinson, all in favour
24/044	16. Adjourn the meeting to allow for public comments on Agenda items		Proposed: Cllr Wilkinson, seconded Cllr Morgan, all in favour
	17. Receive items of concern and matters to be included in the next Agenda	None	
	18. Date of next Parish Council meeting	Monday 13 th May 2024 at 7.30pm, Marshland Hall	
The Council moved into confidential session and all members of the public withdrew			
24/045	11. Approve the Neighbourhood Plan in readiness for consultation.	It was agreed by acclaim that the Plan should move forward to the next stage of consultation.	Proposed: Cllr Thorpe, seconded Cllr Askew, all in favour
	Meeting Closed	8.40 pm	

Chairman.....Date.....

28 March 2024 (2023-2024)

Marshland St James Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
175 Data Protection	01/03/2024		Unity Trust CA		Data protection fee	ICO	X	35.00		35.00
181 Street lighting	01/03/2024		Unity Trust CA		Street lighting electric	SSE Electricity	L	134.12	6.71	140.83
182 Training	11/03/2024	24/029	Unity Trust CA		Training	Norfolk ALC	S	60.00	12.00	72.00
186 Playground Ranger	19/03/2024		Unity Trust CA		Litter Picking & Bin Emptying	Erica Lane	X	150.80		150.80
187 Clerks salary	19/03/2024		Unity Trust CA		Clerks Salary	Watson N L (Clerk RFO)	X	930.80		930.80
188 Street lighting	01/03/2024		Unity Trust CA		street lighting maintenance	K & M Lighting	S	99.00	19.80	118.80
189 Bin Collection	01/03/2024		Unity Trust CA		emptying of whealle bin	Baco-Compak Ltd	S	30.91	6.18	37.09
190 Domain Name Management	01/03/2024		Unity Trust CA		Domain Name Management	Cloudy IT	S	81.70	16.34	98.04
191 Stationery	03/03/2024		Lloyds Bank Masterc		Admin	Amazon	S	4.00	0.80	4.80
192 Stationery	03/03/2024		Lloyds Bank Masterc		Admin	Amazon	S	22.42	4.48	26.90
193 Stationery	03/03/2024		Lloyds Bank Masterc		Admin	Amazon	S	5.82	1.17	6.99
194 Stationery	03/03/2024		Lloyds Bank Masterc		Admin	Amazon	S	3.67	0.73	4.40
195 Stationery	03/03/2024		Lloyds Bank Masterc		Admin	Amazon	S	13.32	2.66	15.98
196 Legal/Professional Fees	08/03/2024		Unity Trust CA		Admin	A F Holmen & Son	S	120.00	24.00	144.00
197 Insurance	12/03/2024	24/029	Unity Trust CA		Insurance Premium	Clear Insurance Management	X	1,108.52		1,108.52
198 Bank Service Charges	28/03/2024		Unity Trust CA		Bank service charge	Unity Trust Bank	X	18.00		18.00
199 CL (expenditure)	14/03/2024		Unity Trust CA		CL payment	Norfolk County Council	X	8,000.00		8,000.00
200 Bank Service Charges	28/03/2024		Lloyds Bank Masterc		Bank service charge	Lloyds Bank Corporate Can	X	3.00		3.00
Total								10,821.08	94.87	10,915.95

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Marshland St James Parish Council
RECEIPTS LIST

1 April 2024 (2023-2024)

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
23 Bank Interest	31/03/2024		Unity Trust Savings :		Interest Received	Unity Trust Bank	X	64.95		64.95
24 Bank Interest	31/03/2024		Unity Trust Savings :		Interest Received	Unity Trust Bank	X	150.70		150.70
25 Bank Interest	31/03/2024		Unity Trust Savings :		Interest Received	Unity Trust Bank	X	10.63		10.63
Total								226.28		226.28

Chairman.....Date.....

9 April 2024 (2024-2025)

Marshland St James Parish Council
CHEQUE LIST

Voucher	Number	Name	Description	Amount
15	999994	St James Methodist Church	Donations	450.00
14	999985	MDCSC	Donations	2,500.00
9	999996	Norfolk ALC	Admin	100.00
8	999997	Norfolk ALC	Subscriptions	314.91
1	999998	Norfolk County Council	Allotment Rent	405.00
6	999999	Watson N L (Clerk RFO)	Clerks expenses	182.60
TOTAL				3,952.51

Chairman.....Date.....