I hereby give you notice that the Ordinary Meeting of the above-named Parish Council will be held at **Marshland Hall**

**at 7.30pm on 13th May 2024.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Neil Watson

Neil Watson Clerk to the Parish Council 7th May 2024

Account checking at **6.45pm** prompt

Cllrs Jones & Morgan

**AGENDA**

1. **Election** of Chair and **Signing** of Declaration of Office
2. **Election** of Vice Chair
3. To receive, consider and accept **apologies for absence**
4. **Approve the minutes** of 8th April 2024
5. Receive **declarations of interest** on agenda items
6. Adjourn the meeting to allow for **public comments** on agenda items
7. **Brief report** of Annual Parish Meeting
8. **Reports** from County & Borough Councillors if present
9. **Police matters**
10. **Planning matters**
11. To **consider** applications received since last meeting including:

(none at the time of issue)

1. To **receive** planning decisions from the Borough Council
2. Receive **Matters arising** from minutes *(for information only)*
3. Receive **Correspondence** *(for information only)*
4. **Review** Parish Council policies and procedures
5. To discuss any issues from the **Playing** **Field Management Partnership meeting**
6. **Consider** the installation of a bicycle maintenance station
7. **Discuss** the appointment of a grant writer for the Inclusive Playground project
8. **Highways issues –** to report new issues & discuss any outstanding matters.
9. **Finance**
   * 1. **Receive and accept** the Internal Auditor’s Report for 2023/24
     2. **Review and accept** the Statement on Internal Control for 2023/24 (AGAR p3)
     3. **Completion of** the Annual Governance Statement for 2023/24 (AGAR p4)
     4. **Acceptance** of Accounting Statements for 2023/24 (AGAR p5)
     5. **Approve** theNotice of Public Rights for inspection of the 2023/24 accounts.
     6. **Accept** accounts to 30th April 2023
     7. **Agree** to approve on-line payments and sign cheques.
     8. **Consider and adopt** the revised Financial Regulations (if published in time)
10. Adjourn the meeting to allow for **public comments** on agenda items
11. Receive items of concern & matters to be included on the **next agenda**
12. Confirm the date of the **next Parish Council Meeting** – 10th June 2024